HR Manager 2.11 SP3 Hotfix 8-000 Patch Release Notes

Product Release Information

Product:	BASSnet™ HR Manager 2.11 SP3
Release Number:	HR2.11 SP3 HF8-000
Release Date:	28 March 2025
Customer Support:	For more information or support, please visit our website http://www.bassnet.no/

This release addresses the following issues:

This release note describes the new enhancements and system corrections (as reported by Customers), if any, made in BASSnet HR Manager 2.11 SP3 carried out in the Hotfix 8-000 patch released on 28th March 2025.

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Enhancements (CRs)

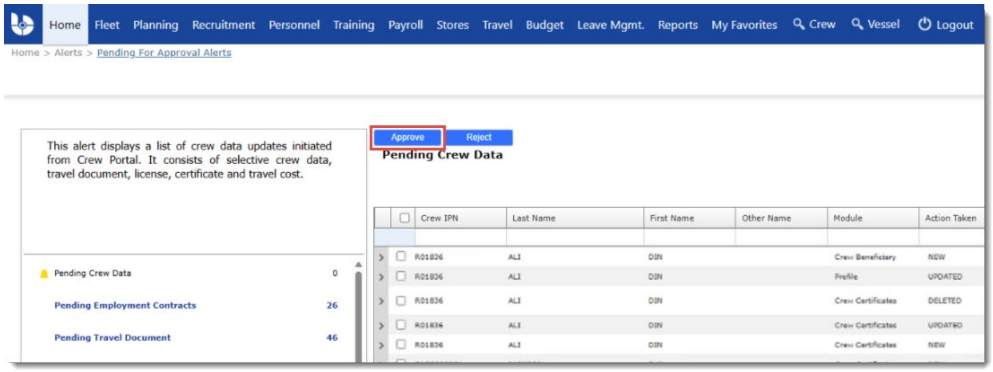
1. Home & Administration

- [CR 15822] Email notifications will now be disabled for crew members with the status '**INACTIVE**' based on their employment inactivation date recorded in the system.

  This update prevents the system from sending automatic emails to crew members that are no longer employed in the company.

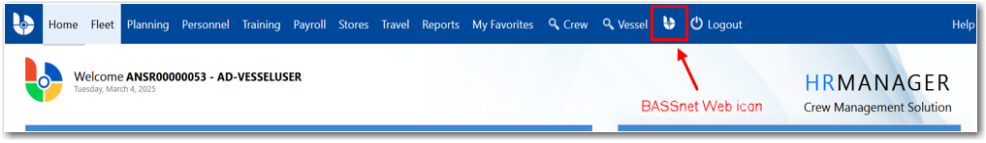
- [CR 15992] A new system configuration **CPUPDATEAPPROVAL** is now available where, if enabled, any updates made in BASSnet Crew Portal will require approval from office users in the **Pending Crew Data** alert before the updates take effect in both HR Manager and the Portal.

  In addition, when the configuration is enabled, the **Validate** button in the **Pending Crew Data** alert will change to **Approve**.



  Note: This configuration is **disabled** by default. Customers who wish to enable this configuration must validate/reject all existing Pending Crew Data records first before applying this configuration. Additionally, at least six months of data purging must be performed to prevent crew updates from accumulating and to maintain system efficiency.

- [CR 15974] For Office and Vessel users who have the **BNWEB** license enabled, the menu bar at the top now includes a clickable BASSnet Web icon, allowing users to easily access BASSnet Web directly from HR Manager.



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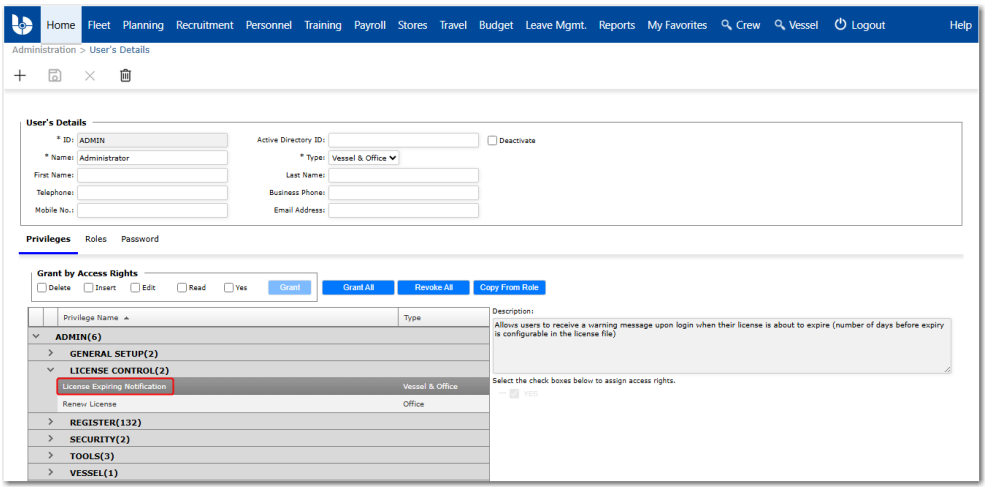
- [CR 15915] A new privilege named **License Expiring Notification** has been added under the **Admin** – **License Control** category to allow users/roles that are granted this access right to receive a warning message upon logging in when the HR Manager license is about to expire.

  Note: The number of days before expiry is configurable in the **Warning Period** field in **BASSnet License Utilities**.



- [CR 15929] A new privilege named **Personal Info - Next of Kin** has been added under the **Human Resource** – **Crewing - Profile** category to allow users/roles that are granted this access right to add, edit, and/or delete the **Family** records of a crew member.

  This new privilege replaces the existing **Personal Info - Hide Family** privilege, which has been removed.

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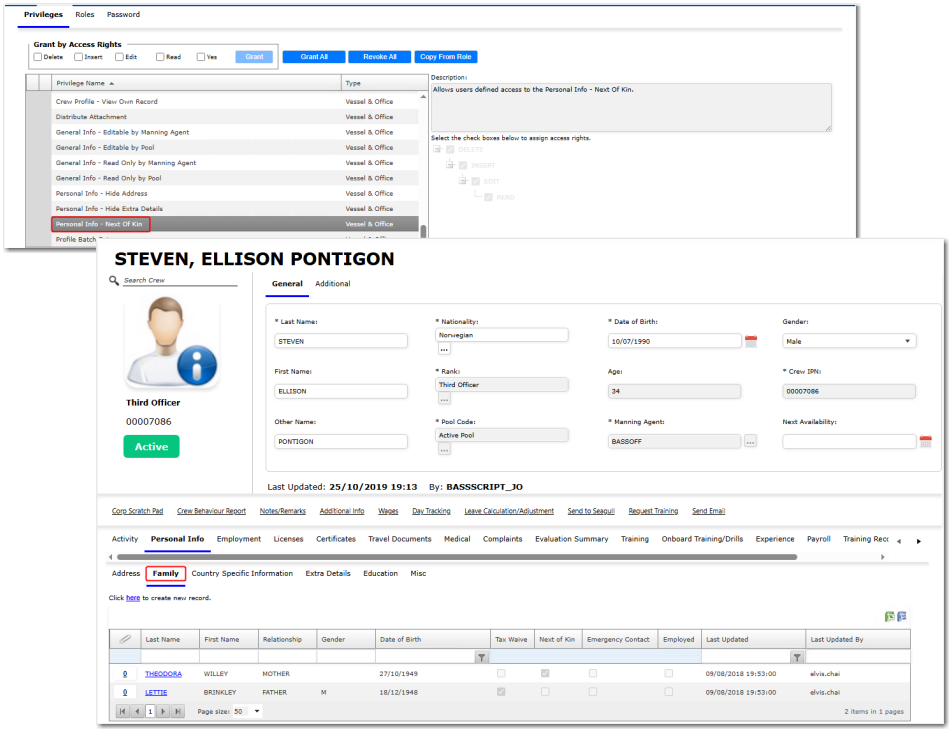
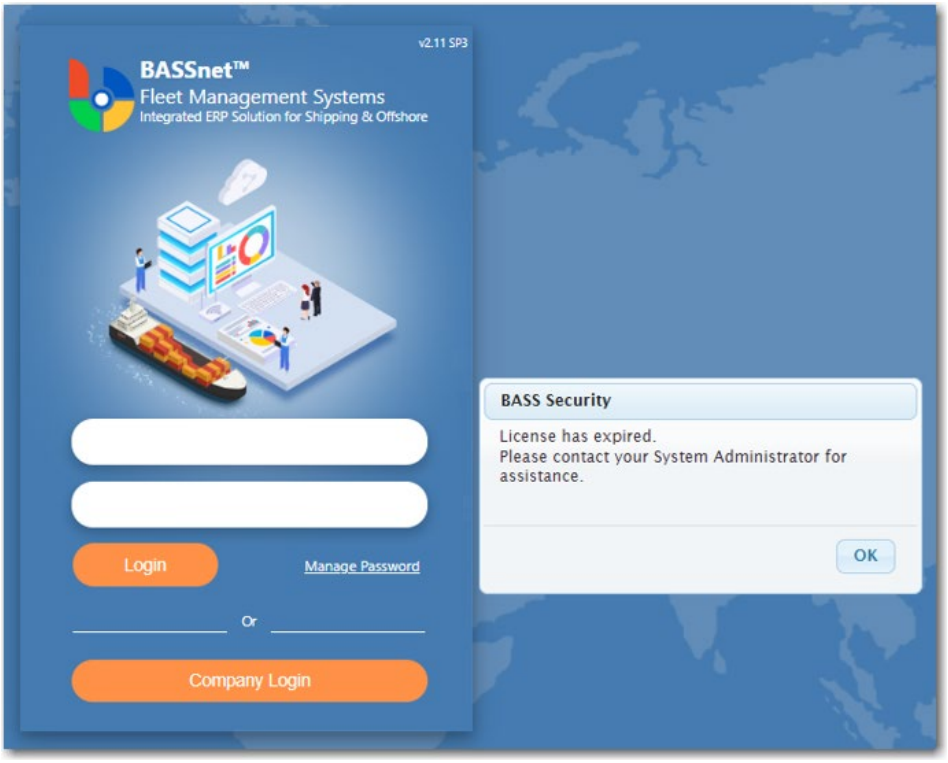


- [CR 16001] The "License has expired" message on the login screen has been updated to direct users to their System Administrator instead of BASS Support for licensing inquiries and renewal. This update ensures that users seek internal assistance first before contacting BASS.



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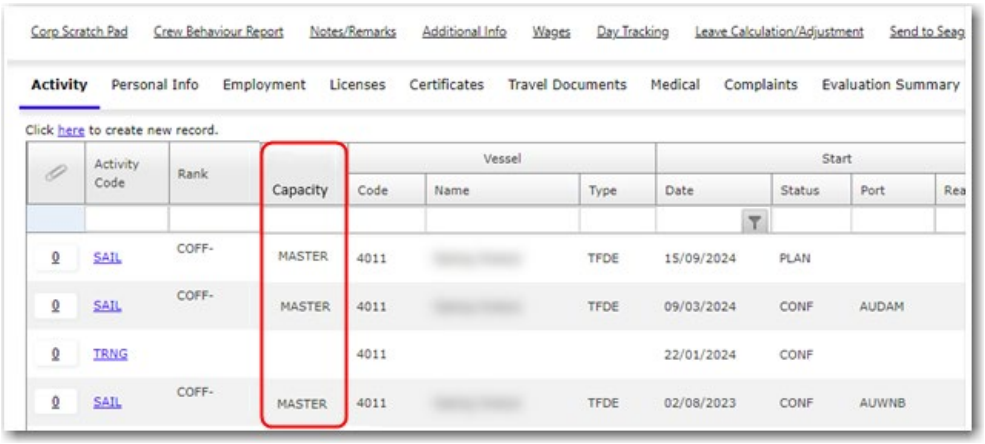
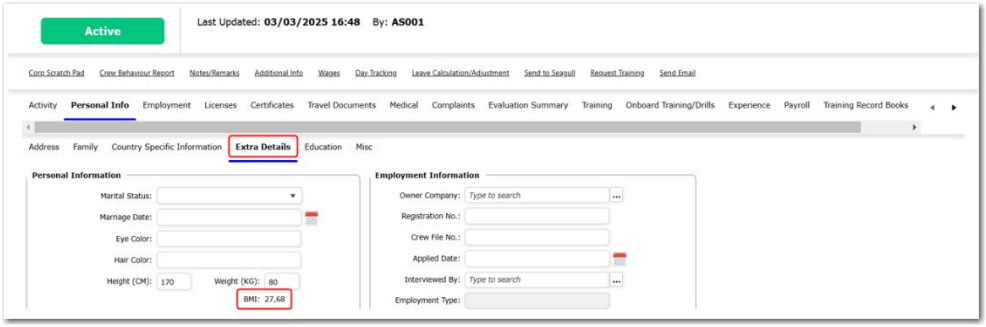
2. Personnel

- [CR 15570] The system now supports management of crew members that hold a higher license than the rank they are currently sailing in with the new 'license capacity' logic.

  As part of this enhancement, a new **Capacity** column has been added under the **Activity** tab on the crew profile. The column will display the highest license capacity for sailing activities if the crew member holds a higher license than their current rank.



- [CR 15859] A new **BMI** field has been added under the **Personal Info** – **Extra Details** sub tab to record and track the body mass index of crew members for health and fitness monitoring purposes. The BMI will be auto calculated based on the crew member's recorded height and weight.



- [CR 15956] The wage calculation for Filipino crew members has been updated to comply with Republic Act No. 12021 (Magna Carta of Filipino Seafarers), ensuring that the *mandatory allotment is at least 80% of Basic Salary + Fixed/Guaranteed OT*.

  As part of this enhancement, the **Allotment Entitlement Setting** under the **Payroll** – **Beneficiary** – **Allotment Mode** sub tab will now include the wage combination of **Basic Pay + Fixed OT Month**.

  This option allows the crew wages to be calculated accordingly based on this new ruling.

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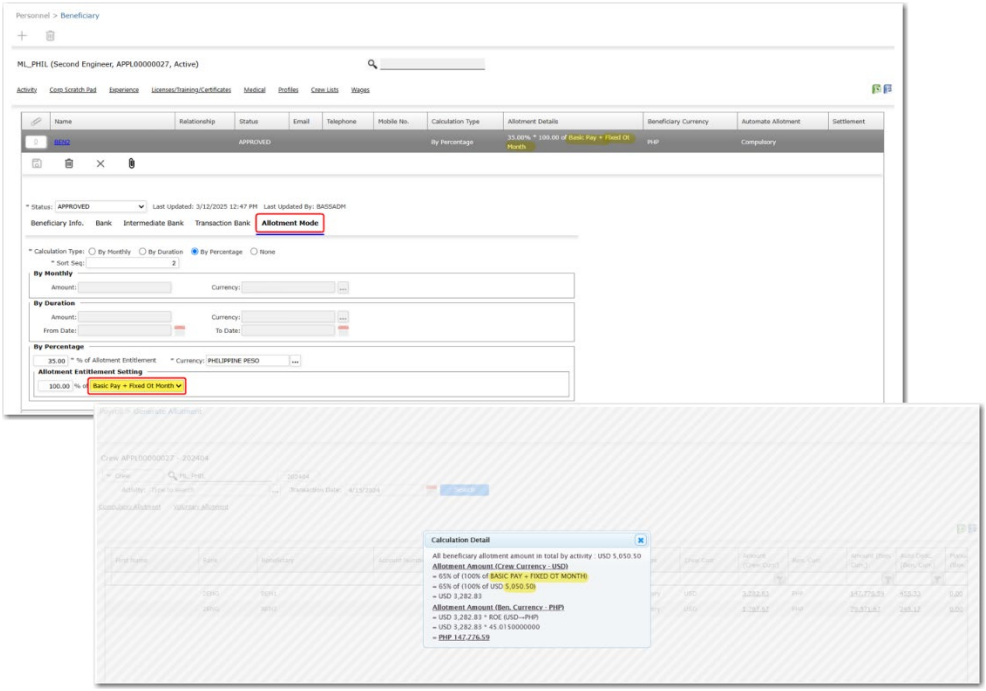
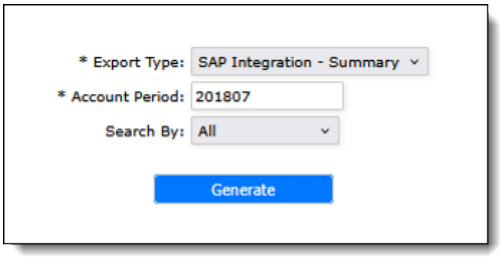
Note: This update also includes adjustments to the Philippines government contribution calculations due to the changes in the wage components.



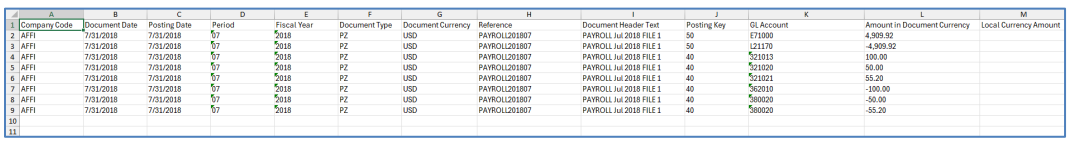
3. Payroll

- ❑ [CR 15857] A new **SAP Integration – Summary** Export Type is now available on the **Export Payment Files** screen. When this option is selected, the **Posting Date** and **Approval ID** fields will be hidden.



The payment file will be generated in Excel format with the naming convention *PAYROLL[YYYYMM]FILE[N].xls* (where N is the running number). If the system detects an existing payment file in the folder, a message will be prompted to confirm if the payment file should be overwritten.

The image below is a sample **SAP Integration – Summary** payment file.



Company Code	Document Date	Posting Date	Period	Fiscal Year	Document Type	Document Currency	Reference	Document Header Text	Posting Key	GL Account	Amount in Document Currency	Local Currency Amount
AFFI	7/31/2018	7/31/2018	07	2018	PZ	USD	PAYROLL201807	PAYROLL Jul 2018 FILE 1	50	E71000	4,909.92	
AFFI	7/31/2018	7/31/2018	07	2018	PZ	USD	PAYROLL201807	PAYROLL Jul 2018 FILE 1	50	L21170	-4,909.92	
AFFI	7/31/2018	7/31/2018	07	2018	PZ	USD	PAYROLL201807	PAYROLL Jul 2018 FILE 1	40	521013	100.00	
AFFI	7/31/2018	7/31/2018	07	2018	PZ	USD	PAYROLL201807	PAYROLL Jul 2018 FILE 1	40	521020	50.00	
AFFI	7/31/2018	7/31/2018	07	2018	PZ	USD	PAYROLL201807	PAYROLL Jul 2018 FILE 1	40	521021	55.20	
AFFI	7/31/2018	7/31/2018	07	2018	PZ	USD	PAYROLL201807	PAYROLL Jul 2018 FILE 1	40	562010	-100.00	
AFFI	7/31/2018	7/31/2018	07	2018	PZ	USD	PAYROLL201807	PAYROLL Jul 2018 FILE 1	40	580020	-50.00	
AFFI	7/31/2018	7/31/2018	07	2018	PZ	USD	PAYROLL201807	PAYROLL Jul 2018 FILE 1	40	580020	-55.20	

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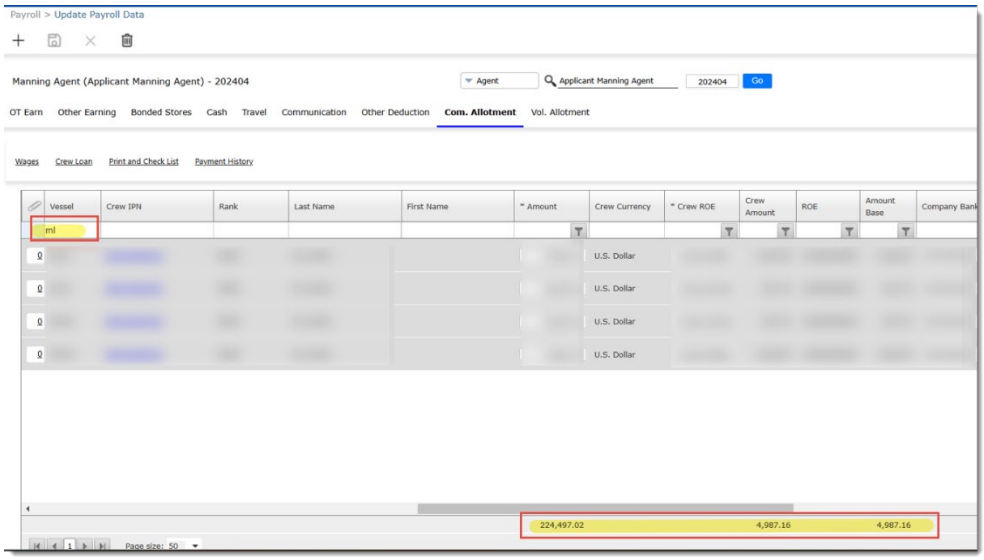
❑ [CR 15893] On the **Update Payroll Data** screen – **Com. Allotment** and **Vol. Allotment** tabs, the Total Amount displayed at the bottom will now reflect the total allotment of approve records as filtered by the user, instead of the total allotment of ALL approved records.



4. Reports

❑ [CR 15986] The following updates have been made in the Template Manager to enhance functionality and formatting consistency of the **Contract of Employment (COE)** report**:**

- Added the following three new fields under **Seafarer's details: Activity Rank**, **Crew Activity (Start Date to End Date)**, and **Manning Agent Phone Number**

Seafarer's details:

Name:	<<PROFILE_LAST_NAME>> <<PROFILE_FIRST_NAME>> <<PROFILE_OTHER_NAME>>
Home Address:	<<PROFILE_ADDRESS>>
Date of birth:	<<PROFILE_DATE_OF_BIRTH>>
Activity Rank:	<<ACTIVITY_RANK_CODE>>
Crew Activity:	<<ACTIVITY_START_DATE>> to <<ACTIVITY_END_DATE>>
Manning Agent Phone Number:	<<MANNING_COMPANY_PHONE>>
Place of birth:	<<PROFILE_BIRTH_PLACE>>
Nationality:	<<PROFILE_NATIONALITY>>
Passport No:	<<PROFILE_PASSPORT_NO>>
Seaman book No:	<<PROFILE_SEAMAN_BOOK_NO>>
Crew IPN No:	<<PROFILE_CREW_IPN>>

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- Added formatting for **DOCVARIABLE** fields to ensure the fields have the same font type and size. The font type and size specified will be applied to DOCVARIABLE fields in the following tables: **Next of kin details**, **Allotment details**, and **Cost Element details**.

  Use the following DOCVARIABLE "FONT" property to standardize the font type and size. In this example, it has been set to Times New Roman, 12.

  ```
  {DOCVARIABLE "FONT" "Times New Roman" "12"}
  ```

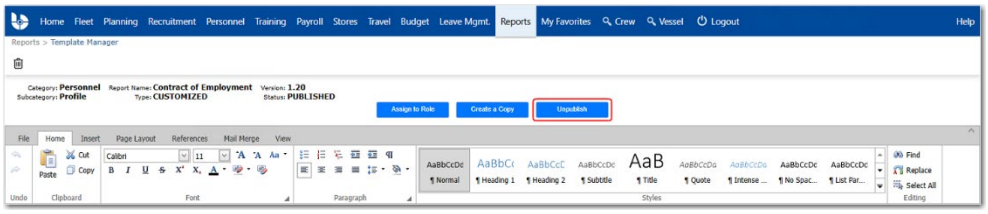
  Add any font type and size to standardize the fields accordingly. When the COE report is published, the fields will apply the font type and size specified.

Cost Element details:

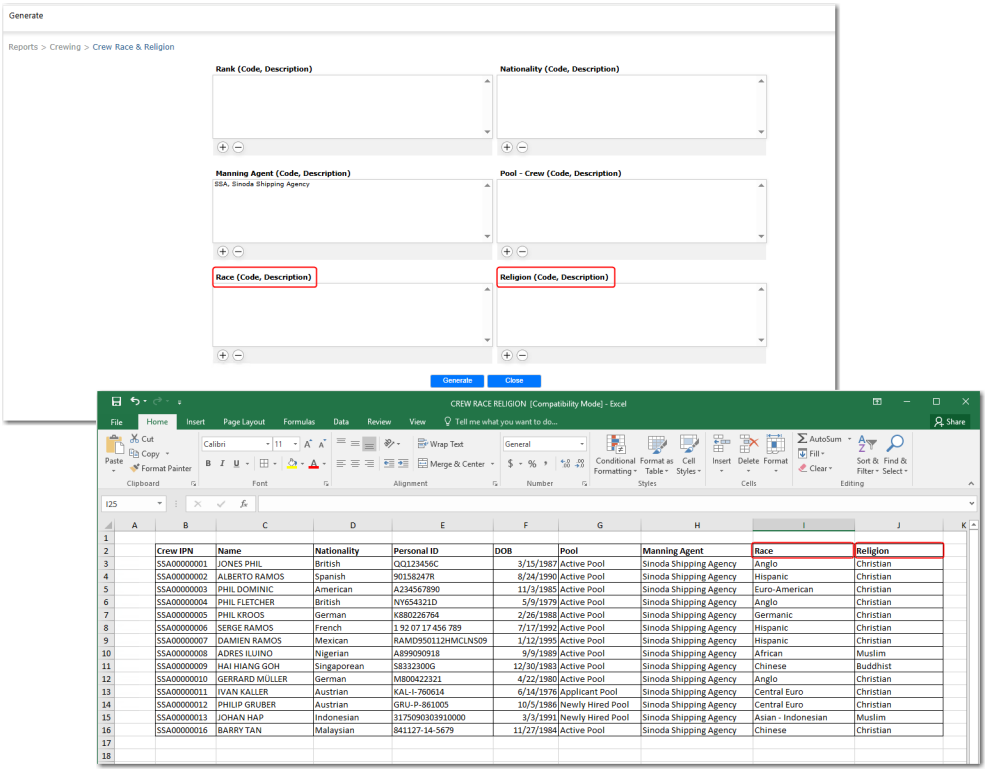
Cost Element	Currency	Amount
FIXED OVERTIME (NEW--OFF)	SINGAPORE DOLLAR	250.00
GMDSS ALLOWANCE	SINGAPORE DOLLAR	100.00
LEAVE PAY	SINGAPORE DOLLAR	575.00
PERFORMANCE BONUS (NEW)	SINGAPORE DOLLAR	150.00
PENSION FUND (NEW)	SINGAPORE DOLLAR	157.00
EXCESS OVERTIME RATE	SINGAPORE DOLLAR	50.00

- Added a new **'Unpublish'** function to improve template management. Published templates can now be unpublished and reverted to 'DRAFT' status, allowing users to make necessary edits before republishing the template again.

  The system will retain the version history of the template that is unpublished and republished, but only the latest changes made to that version will be recorded.



- [CR 15898] A new **Crew Race & Religion** report has been added under the **Crewing** category. This report lists the ethnicity and religious affiliations of crew members for demographic tracking and reporting purposes.



Crew IPN	Name	Nationality	Personal ID	DOB	Pool	Manning Agent	Race	Religion
SSA00000001	JONES PHIL	British	QQ123456C	3/15/1987	Active Pool	Sinoda Shipping Agency	Anglo	Christian
SSA00000002	ALBERTO RAMOS	Spanish	90158247R	8/24/1990	Active Pool	Sinoda Shipping Agency	Hispanic	Christian
SSA00000003	PHIL DOMINIC	American	A234567890	11/3/1985	Active Pool	Sinoda Shipping Agency	Euro-American	Christian
SSA00000004	PHIL FLETCHER	British	NY654321D	5/9/1979	Active Pool	Sinoda Shipping Agency	Anglo	Christian
SSA00000005	PHIL KROOS	German	K880226764	2/26/1988	Active Pool	Sinoda Shipping Agency	Germanic	Christian
SSA00000006	SERGE RAMOS	French	1 92 07 17 456 789	7/17/1992	Active Pool	Sinoda Shipping Agency	Hispanic	Christian
SSA00000007	DAMIEN RAMOS	Mexican	RAMD950112HMCLN509	1/12/1995	Active Pool	Sinoda Shipping Agency	Hispanic	Christian
SSA00000008	ADRES ILUINO	Nigerian	A899090918	9/9/1989	Active Pool	Sinoda Shipping Agency	African	Muslim
SSA00000009	HAI HIANG GOH	Singaporean	S8332300G	12/30/1983	Active Pool	Sinoda Shipping Agency	Chinese	Buddhist
SSA00000010	GERRARD MÜLLER	German	M800422321	4/22/1980	Active Pool	Sinoda Shipping Agency	Anglo	Christian
SSA00000011	IVAN KALLER	Austrian	KAL-I-760614	6/14/1976	Applicant Pool	Sinoda Shipping Agency	Central Euro	Christian
SSA00000012	PHILIP GRUBER	Austrian	GRU-P-861005	10/5/1986	Newly Hired Pool	Sinoda Shipping Agency	Central Euro	Christian
SSA00000013	JOHAN HAP	Indonesian	3175090303910000	3/3/1991	Newly Hired Pool	Sinoda Shipping Agency	Asian - Indonesian	Muslim
SSA00000016	BARRY TAN	Malaysian	841127-14-5679	11/27/1984	Active Pool	Sinoda Shipping Agency	Chinese	Christian

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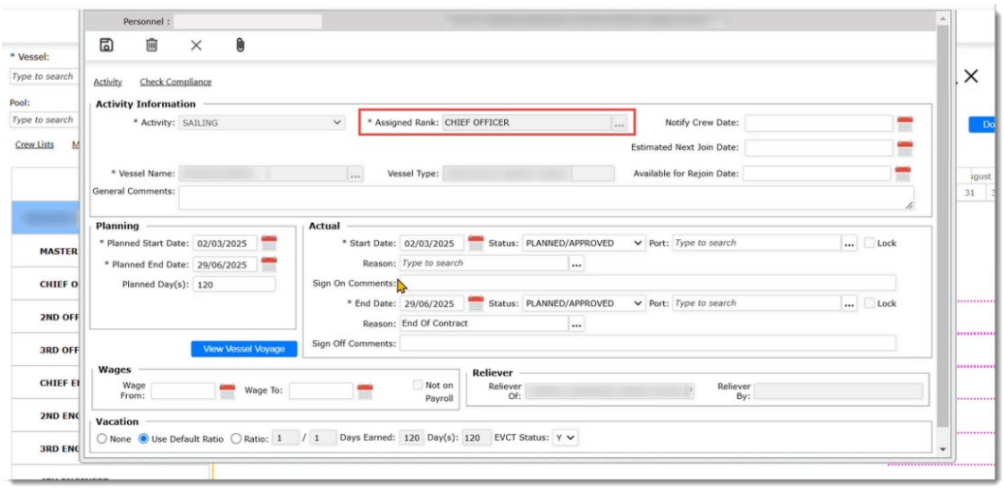
Fixes

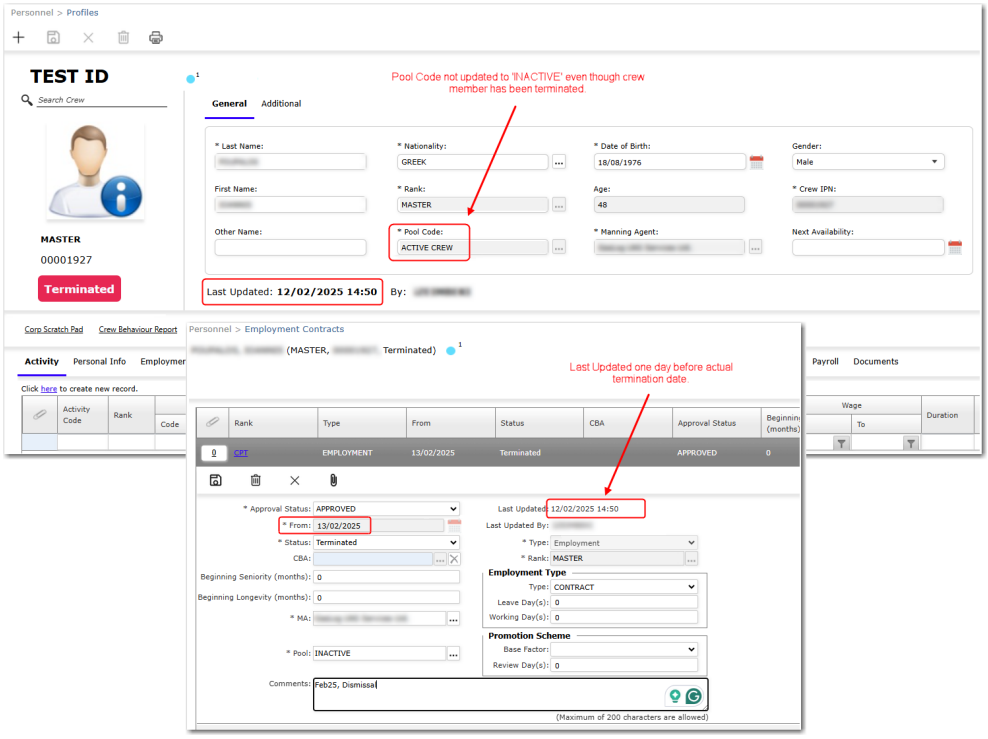
1. Planning

- [84652] Resolved an issue when editing a crew on the **Planning Overview** screen where the crew rank was not editable as the **Assigned Rank** field was disabled.



2. Personnel

- [84846] Resolved an issue on the Crew Profile where the 'ACTIVE CREW' pool code did not update to 'INACTIVE' when a crew member's last employment date was updated before the actual last date on the **Employment Contracts** screen.



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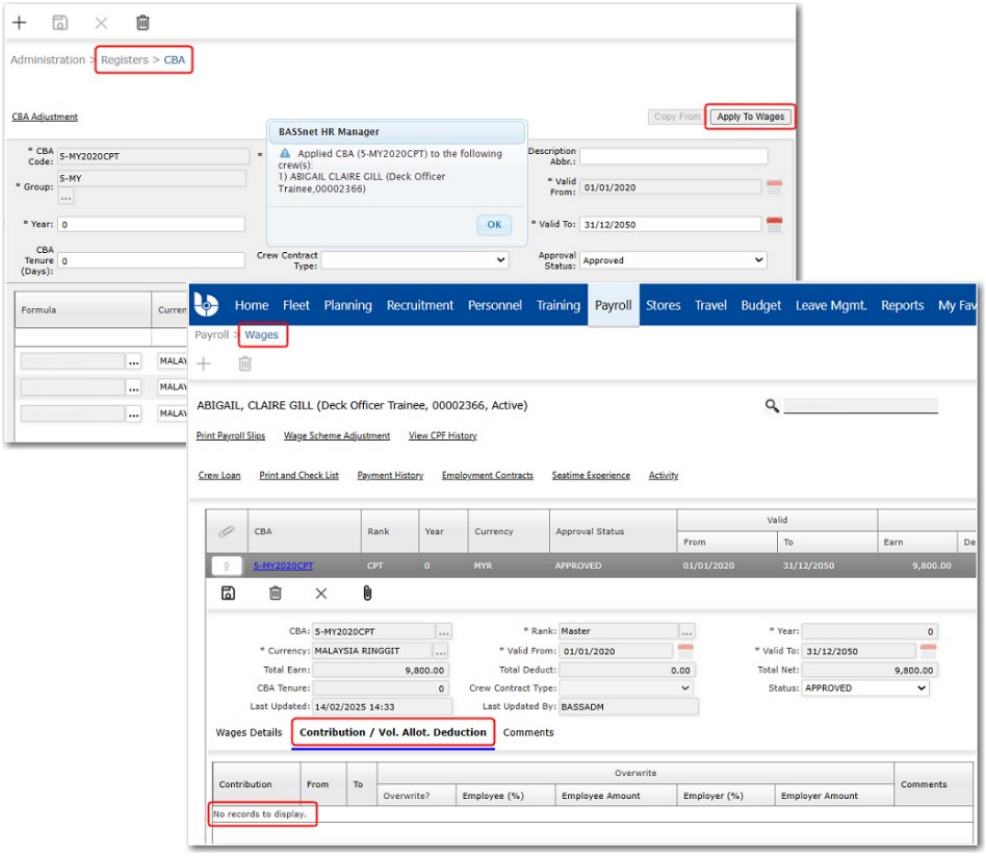
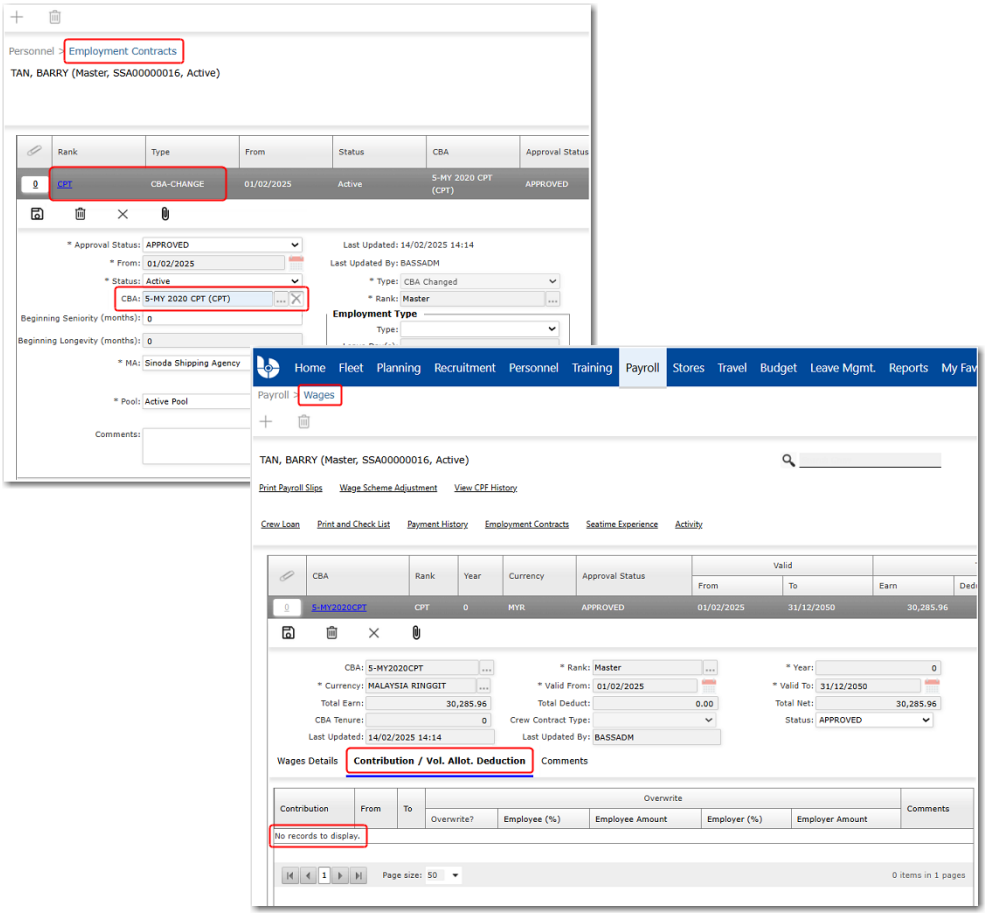
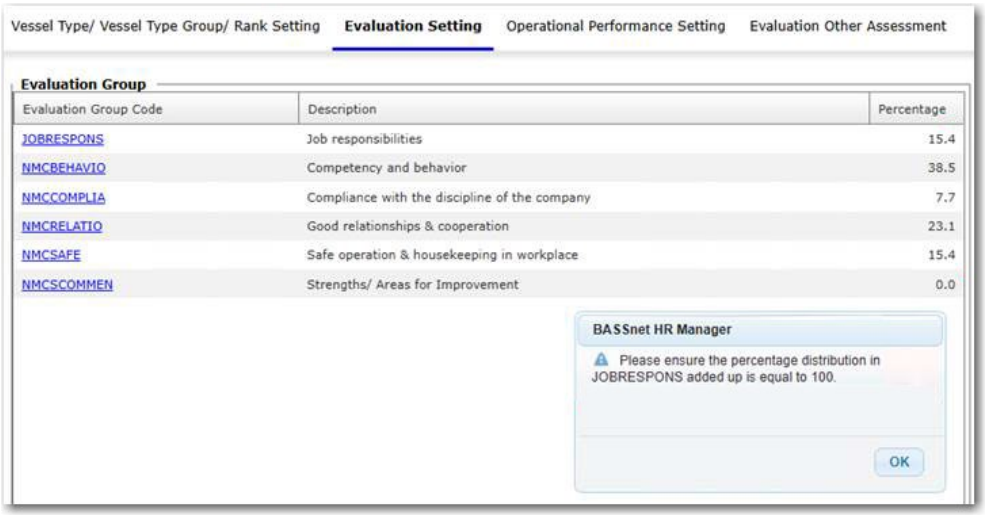
- [84590] Resolved an issue where CBAs assigned to a crew member did not display as contributions under the **Wages** screen – **Contribution / Vol. Allot. Deduction** tab if the CBAs were assigned from the **Employment Contracts** screen or when using the **CBA** register – **'Apply to Wages'** function.

  Note: Assigning CBAs directly from the **Wages** screen did not cause this issue.





- [84807] Resolved an issue where Reviewers received the following message when saving an Evaluation Template with score type 5, even though the total score correctly added up to 100%.



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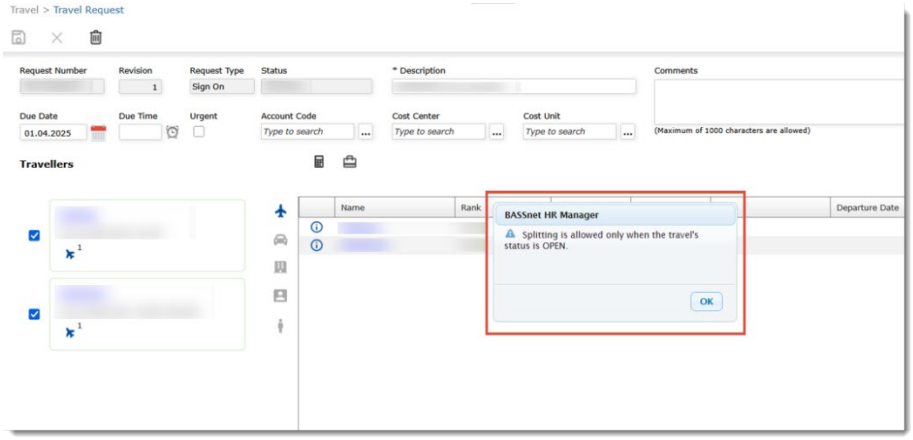
3. Payroll

- [84688] Resolved an error with the DNB Payment File (generated from the **Export Payment Files** screen) that prevented it from being verified by the DNB Bank validator.

4. Travel

- [84422] The validation message on the **Travel Request** screen that appears when splitting crew that are 'In Progress' status has been enhanced to provide more clarity.



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