



HR Manager 2.11 SP3 Hotfix 2-000 Patch Release Notes

Product Release Information

Product:	BASSnet™ HR Manager 2.11 SP3
Release Number:	HR2.11 SP3 HF2-000
Release Date:	9 April 2024
Customer Support:	For more information or support, please visit our website http://www.bassnet.no/

This release addresses the following issues:

This release note describes the new enhancements and system corrections (as reported by Customers), if any, made in BASSnet HR Manager 2.11 SP3 carried out in the Hotfix 2-000 patch released on 9th April 2024.

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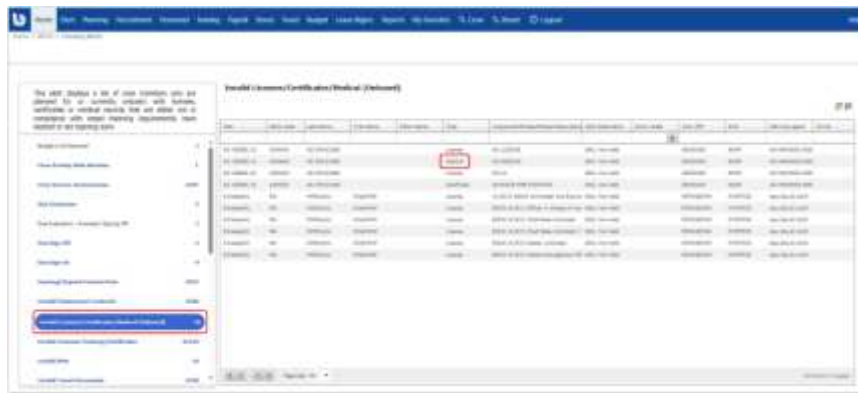
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Enhancements (CRs)

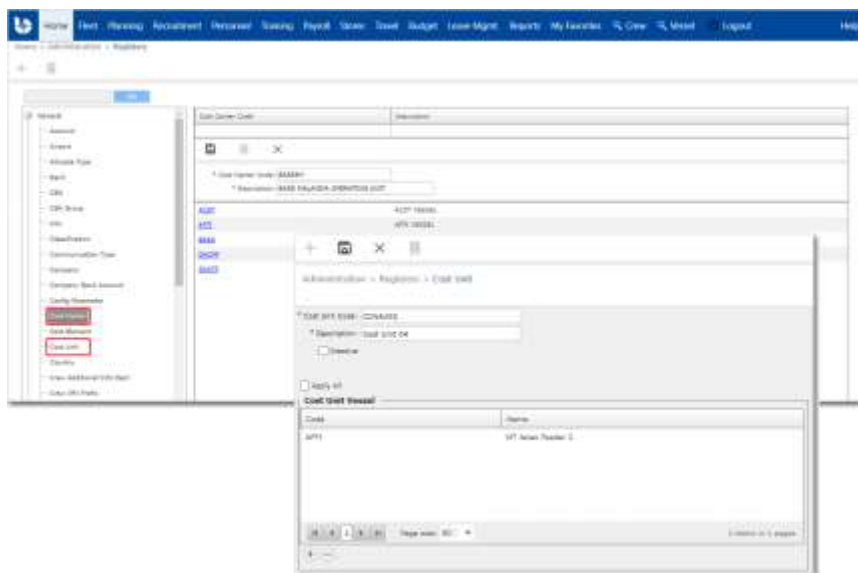
1. Home & Administration

- ❑ [CR 13268] The **Invalid Licenses/Certificates (Onboard)** alert on the **Crewing Alerts** screen has now been updated to include expiring and expired medical examinations and has been renamed to **Invalid License/Certificates/Medical (Onboard)**.

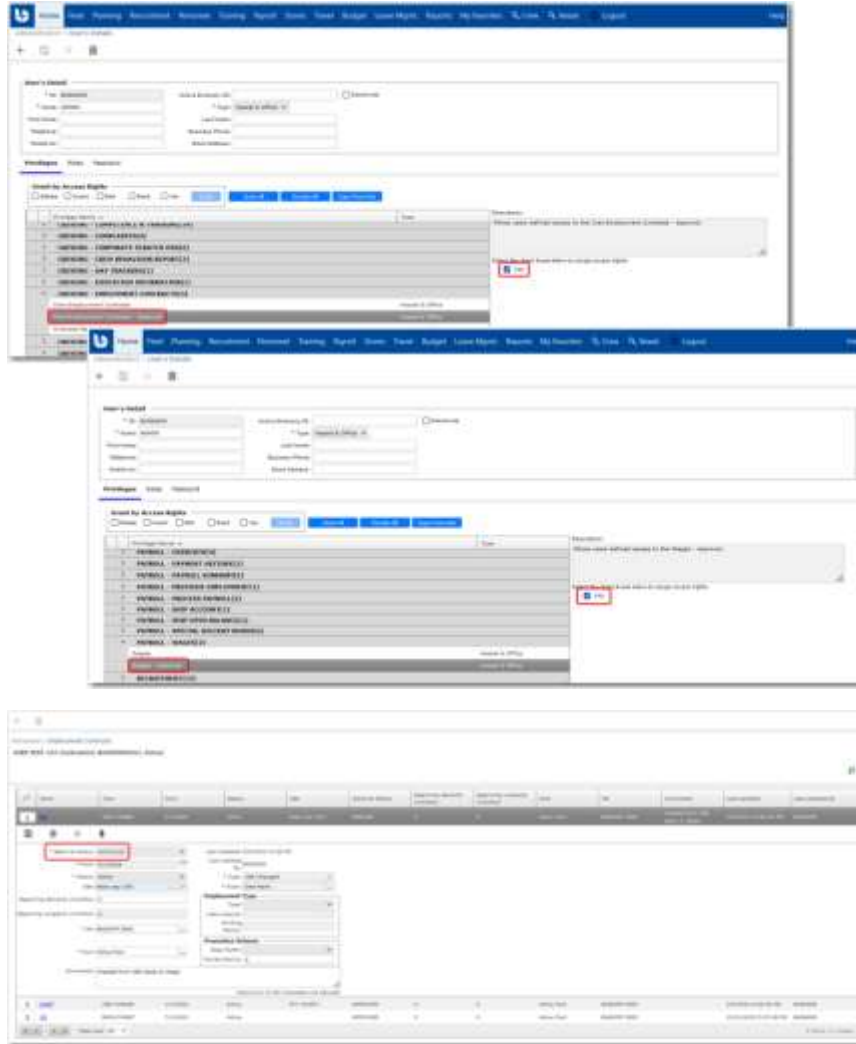
This alert displays a list of crew members planned for new or with existing licenses, certificates, and medical records that are not in compliance with Vessel manning requirements, have expired, or are expiring soon. Users will be directed to the **Crew Medical** screen when they double-click a **Medical**-type record of the alert.



- ❑ [CR 14099] Added two new cost-related registers named **Cost Center** and **Cost Unit** to support travel cost management in the Travel module. Two new access rights have also been added to control these two registers.

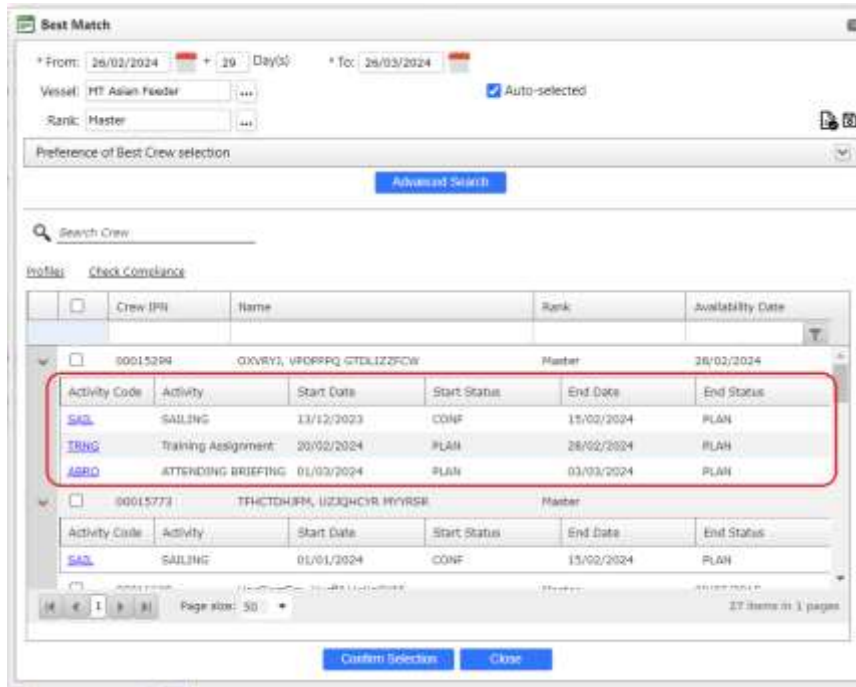


- ❑ [CR 13674] The Approval Status for Collective Bargaining Agreement (CBA) records in the System will now show the 'APPROVED' status by default when users are granted both the **Wages - Approval** and **Crew Employment Contracts - Approval** access rights.



2. Planning

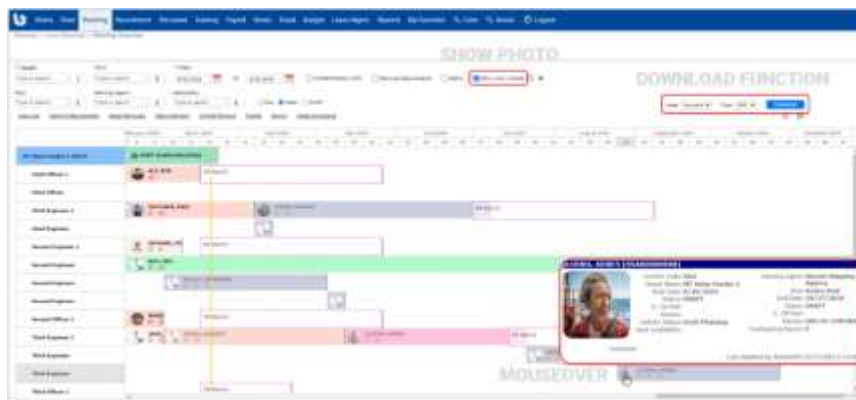
- ❑ [CR 15026] On the **Best Match** screen, the individual crew members can now be expanded to view their current and future activities. The Activity Code can also be clicked to open the selected Activity screen.



- [CR 15234] The **Planning Overview** screen has been enhanced with the following changes:
 - Added a new **Show Crew's Photo** check box. If the check box is selected, the crew member's profile picture will be displayed inside the activity bar to make it easier to identify the crew.

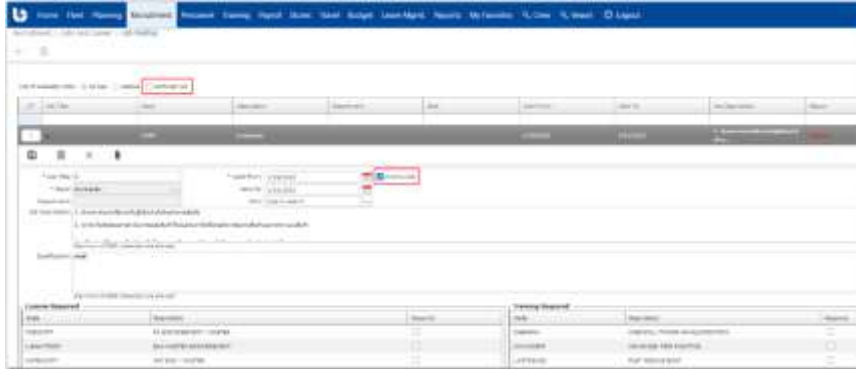
Note: By default, the check box is not selected. The check box selection (whether selected or not) is saved for each user.

- The crew member's photo is also displayed when viewing their activity details by hovering over the activity bar.
- Added a new **Download** function so users can download the activity planner in Viewport or Full with the following file type options: SVG, PNG, or JPEG.



3. Recruitment

- ❑ [CR 14615] The **Job Posting** screen has been enhanced to enable users to archive a Job Posting record if required via the **Archive Job** check box. The 'List of Available Jobs' can also be viewed in terms of available jobs that have been archived via the **Archived Job** option.



4. Personnel

- ❑ [CR 14900] The Training Record Book has been enhanced with a new notification feature where the Assessor and the Superior Officer will be notified when the Trainee (Crew) has completed a training topic.

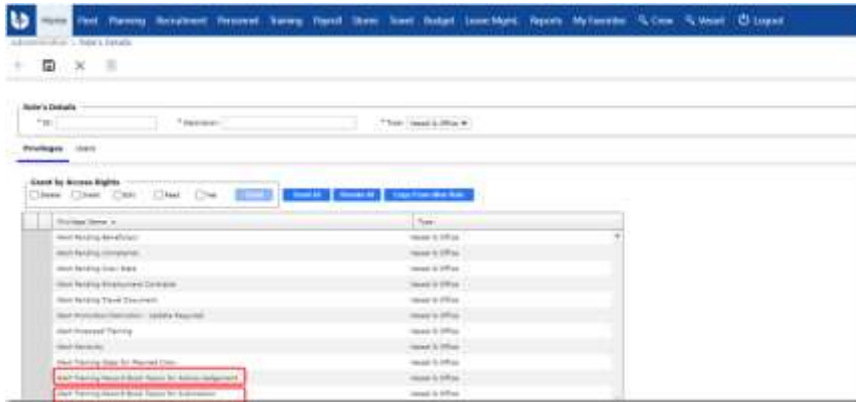
When notified, the Assessor or Superior Officer will be required to Submit or Acknowledge the training topics that have been completed by the Trainee.

With this new notification feature for the Training Record Book, Assessors / Superior Officers responsible for submitting and acknowledging the training topics will receive alerts as notification and they can also now track the alerts on the **Crewing Alerts** screen:

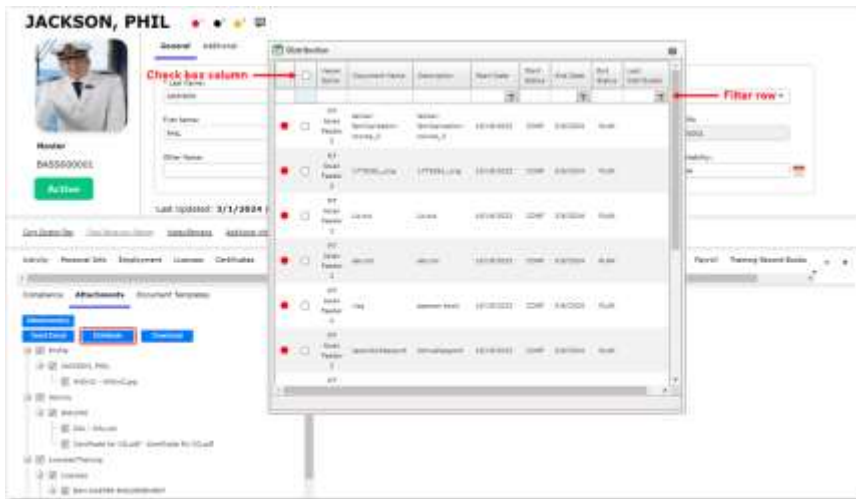
- **Training Record Book Topics for Acknowledgement**
- **Training Record Book Topics for Submission**



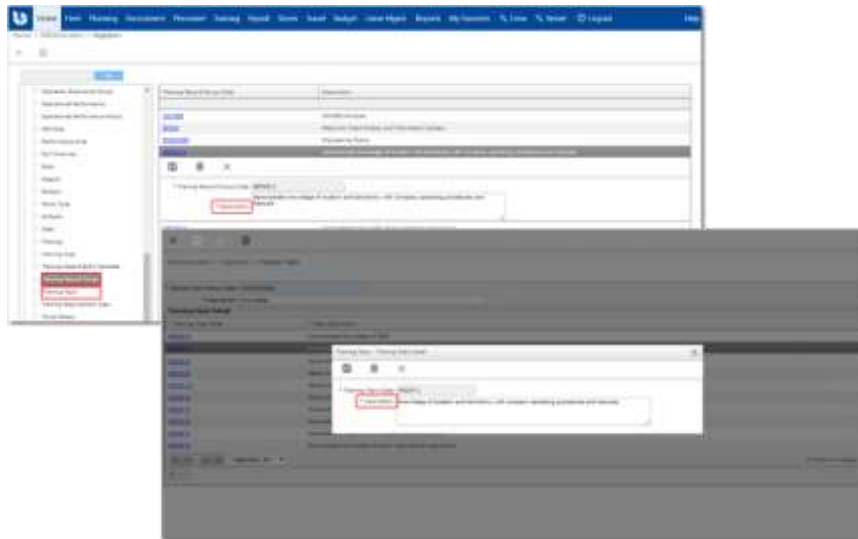
Additionally, two new User and Role access rights have been added to support the Training Record Book alerts, where Admin users can grant specific users and roles (for example, Assessor and Superior Officer) access rights to receive alerts for topic submission and acknowledgement.



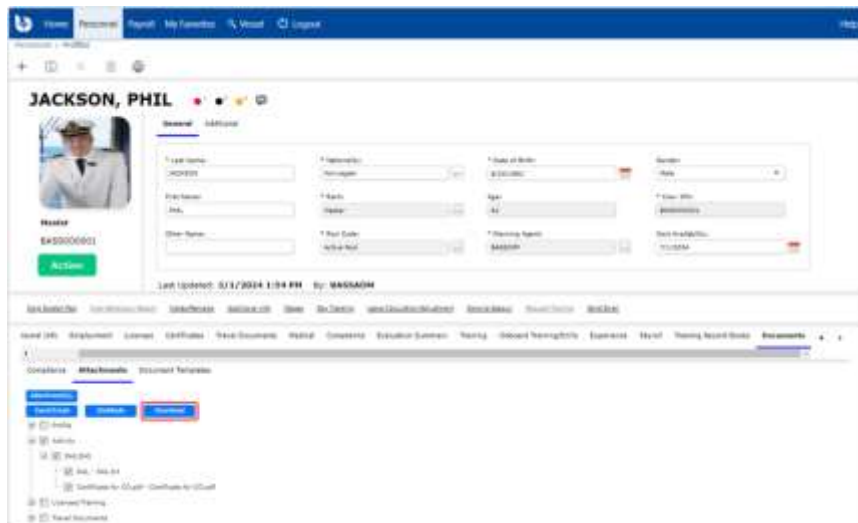
- ❑ [CR 12258] A check box column and a 'filter' row have been added to the **Distribution** screen for crew attachments so that users can filter attachments that are not yet distributed by clearing the corresponding check boxes or filtering by keyword. Users will also be able to select all attachments at once to replicate to the Vessel.



- ❑ [CR 15138] The character limit of the **Description** fields in the **Training Record Group** and **Training Topic** registers have been increased to ensure that users do not run out of characters for their descriptions.

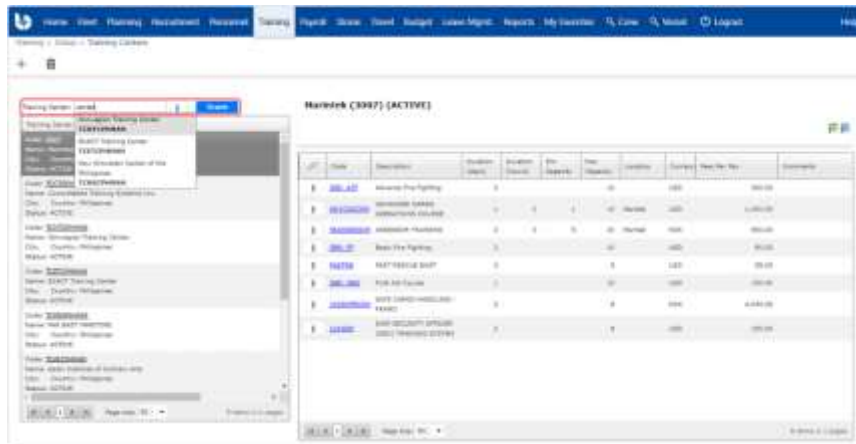


- ❑ [CR 13935] A new **Download** button has been added under the **Documents** tab – **Attachments** sub tab on the crew profile so that users can select multiple attachments and download them all at once by clicking the button.



5. Training

- ❑ [CR 14626] Added a new search box on the **Training Centers** screen to enable users to search and filter training centers by keywords.



6. Reports

- ❑ [CR 14999] The **Staff Strength** Excel report in **Crew Planning** has been enhanced to include the Attrition rates (in percentage) by Rank along with the Attrition formula.

Retention & Attrition Rate from January 2014 to January 2024

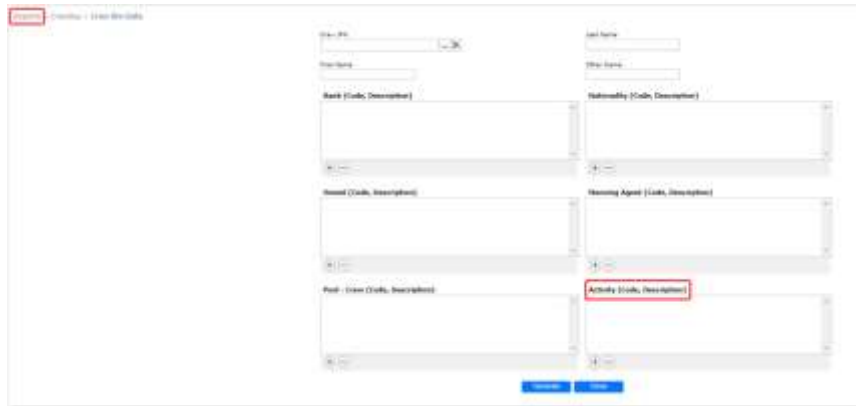
ABCmaritime - Pool1							
RANK	CREW COUNT	AE	NUMBER OF TERMINATIONS FOR WHATEVER CAUSE [S]	NUMBER OF UNAVOIDABLE TERMINATIONS [UT]	NUMBER OF BENEFICIAL TERMINATIONS [BT]	RETENTION RATE	ATTRITION RATE
4th Engineer	3	2,5	1	1	0	100,00%	0,00%
Electro Technical Officer	0	0	0	0	0	0,00%	0,00%
Electrician	0	0	0	0	0	0,00%	0,00%
Bosun	0	0	0	0	0	0,00%	0,00%
Pumpman	0	0	0	0	0	0,00%	0,00%
Able Bodied Seaman	77	70,5	13	0	1	82,98%	17,02%
Ordinary Seaman	17	16	2	0	0	87,50%	12,50%
Multi Purpose Rating	0	0	0	0	0	0,00%	0,00%
Deck-Cadet	0	0	0	0	0	0,00%	0,00%
AD RANK	0	0	0	0	0	0,00%	0,00%
Fitter	0	0	0	0	0	0,00%	0,00%
Oiler	0	0	0	0	0	0,00%	0,00%
Wiper	0	0	0	0	0	0,00%	0,00%
Engine-Cadet	0	0	0	0	0	0,00%	0,00%
Cook	0	0	0	0	0	0,00%	0,00%
Chief Cook	0	0	0	0	0	0,00%	0,00%
Assistant Cook	0	0	0	0	0	0,00%	0,00%
2nd Cook	0	0	0	0	0	0,00%	0,00%
Catering Boy	0	0	0	0	0	0,00%	0,00%
Steward	0	0	0	0	0	0,00%	0,00%
TOTAL	161	125	72	19	29	80,80%	19,20%

Retention Rate Retention & Attrition By Rank Retention Formula Attrition Formula

- ❑ [CR 15141] The **Crew Bio-Data** report has been enhanced to include a new column named **Activity** to display records of crew sailing activities only when printed from the crew profile. The following three column names have also been renamed:
 - Sign On → Start Date
 - Sign Off → End Date
 - Sign Off Reason → Reason

Crew Bio-data										
Name: SNCREW01M2CRP15M1FN0N										
Rank: MASTER										
Date of Birth: Day / Month / Year Age										
0 / 3 / 1977 47										
Place of Birth: KUALALUMPUR										
Address: NO17, ABHODSOU FIRM, ELURU3473R USFUYWE HOCB0U PUM, ELURU3473R USFUYWE SDFA LNEH, URO001748900U H SDFA LNEH, URO001748900U H				Telephone: 810-890548 HandPhone: 80-2342 8948 Fax: DSFRWAD						
Nationality: Malaysia		EMail: msncrew01m2crp15m1fn0n@bassnet.com								
Complexion: Height (cm): 188		Hair: Black Waist (cm):		Eyes: Black Weight (kg): 85		Marital Status: SINGLE				
Training Records		Number	Training Center	Start Date	End Date	Remarks				
BASSNET - INTRODUCTION & MAINTENANCE		ms259w2h	HWCOB00VUBJ	8/30/2024	8/31/2024	SDNHEWUPR8234 UAS YUYWE9273473R UDEWER ENC34543R SPC				
Bassnet		1040543204	ISLRNC-ACR0490	3/1/2024	3/1/2024					
SERVICE RECORD										
Vessel Name	Manning Company	Type	Flag	Rank	GRT	DWT	Activity	Start Date	End Date	Reason
SNVSP3	SN Manning Agent SP3	SNV3		MAST	8.00	8.0000	SAILING	12/5/2024	12/24/2024	EMDCON
SNVWVR	SN Manning Agent SP3	ICVN		MAST	8.00	8.0000	SAILING	4/5/2024	4/18/2024	EMDCON
SNVSP3	SN Manning Agent SP3	SNV3		MAST	8.00	8.0000	SAILING	3/1/2024	3/18/2024	EMDCON
SNVSP3	SN Manning Agent SP3	SNV3		MAST	8.00	8.0000	SAILING	1/1/2024	1/28/2024	EMDCON

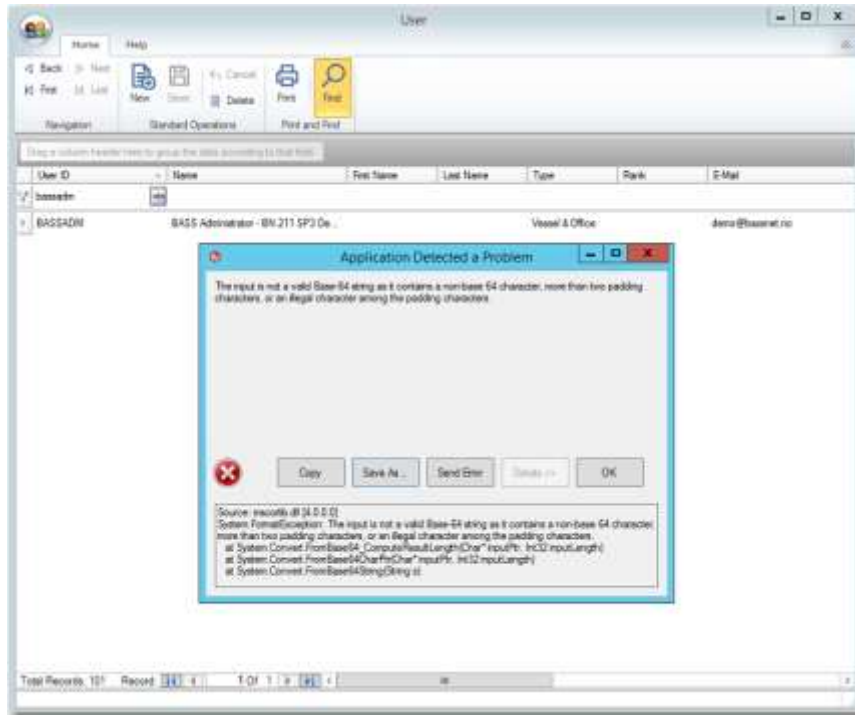
Additionally, when the report is generated from the **Reports** screen, the **Activity** filter has been added to the report filter, enabling users to select any Activity type(s) to include in the Crew Bio-Data report.



Fixes

1. Home & Administration

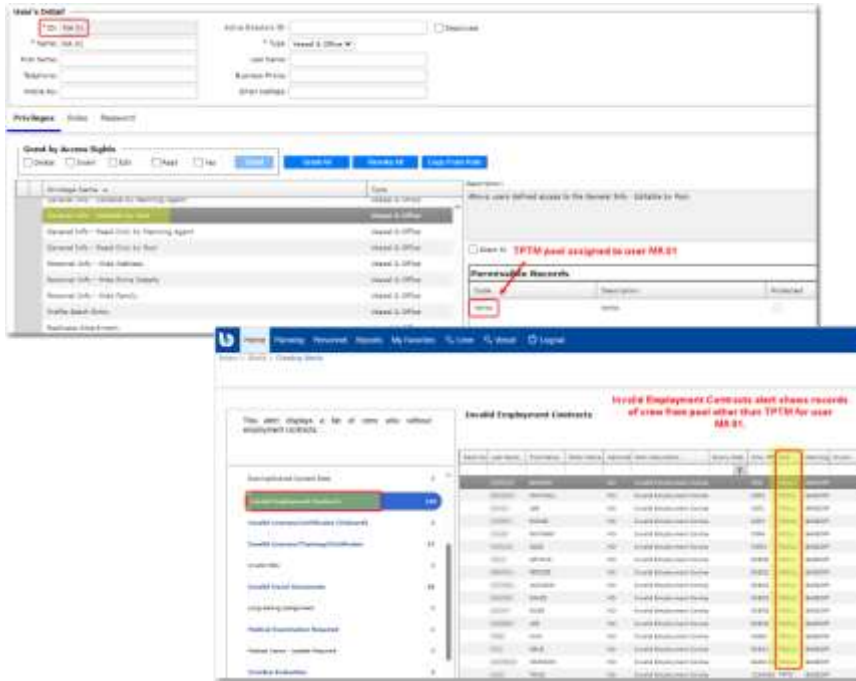
- ❑ [80872] Fixed the following error that returned when attempting to open the details of a user via **Manage Users** in BASSnet if the user's digital signature was uploaded from an older version of HR Manager.



To solve this error, a new migration tool has been introduced, known as **HRM User Signature Converter**. The tool must be run to ensure all digital signatures that were added before HR Manager 2.11 SP3 HF2-000 can be viewed in BASSnet and to enable users to open and view the user details, including the digital signatures, without the error.

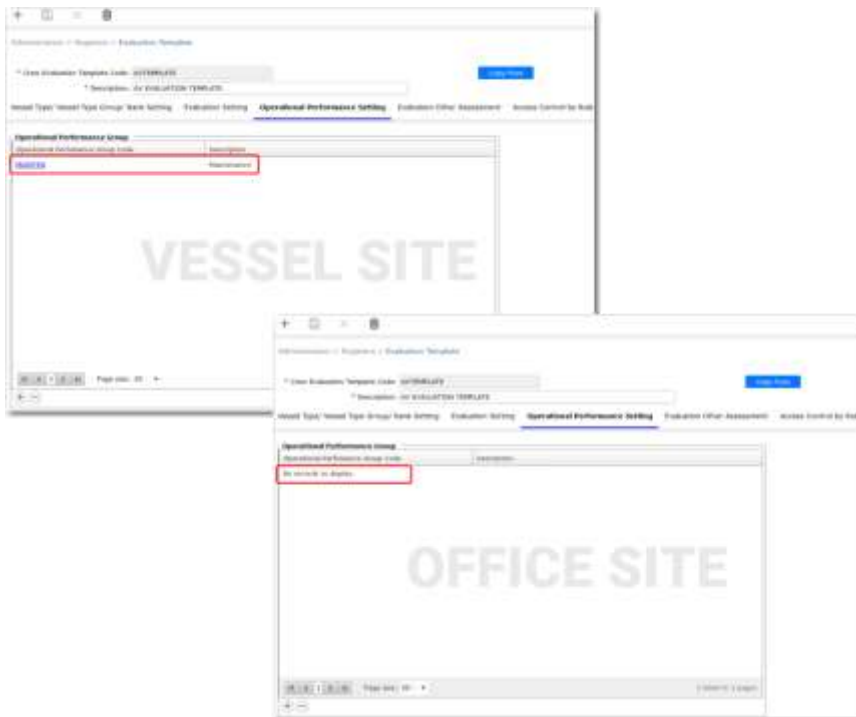
- ❑ [80881] Resolved an issue where the **Invalid Employment Contracts** alert shows records of crew members from a pool that was not granted to the signed-in user.

By design, signed-in users can only view records under the Invalid Employment Contracts alert for the pool assigned to them.



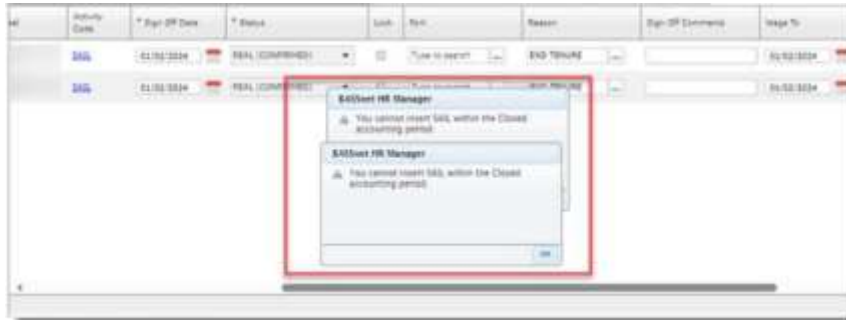
- ❑ [61145] Resolved an issue where Operational Group Codes created under the **Evaluation Template** register – **Operational Performance Setting** tab were not replicated over from Vessel to Office after performing replication.

This issue also occurred for Vessel Type Codes in the **Medical Type** register – **Blood Test Alert Setup**.



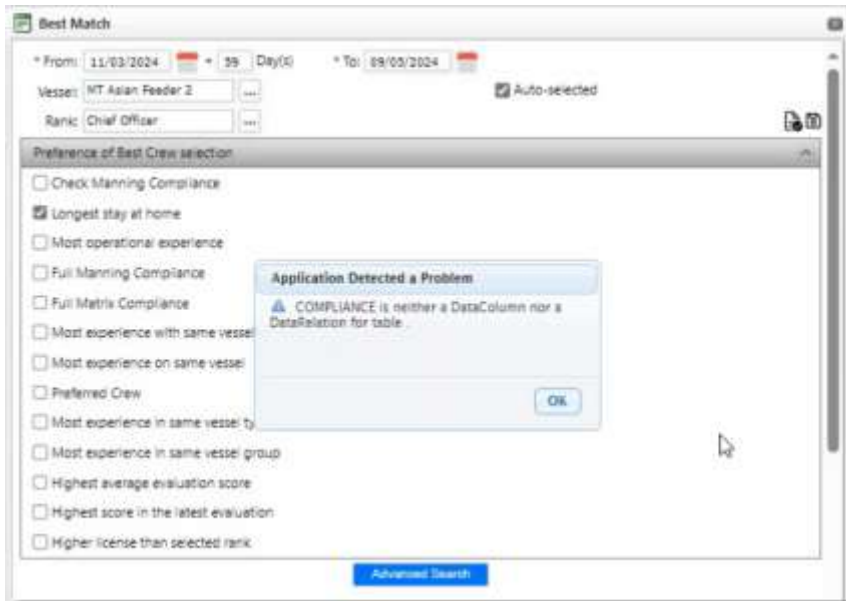
2. Fleet

- ❑ [80743] Resolved an issue when performing Sign Off for crew where their Sign On Date is in a closed account period.



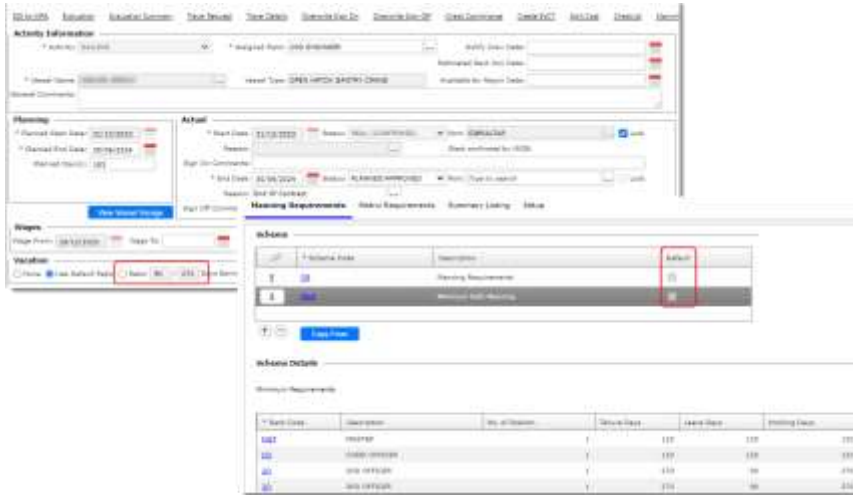
3. Planning

- ❑ [80875] Fixed an error that appeared after de-selecting a preference on the **Best Match** screen and performing the **Advanced Search**.



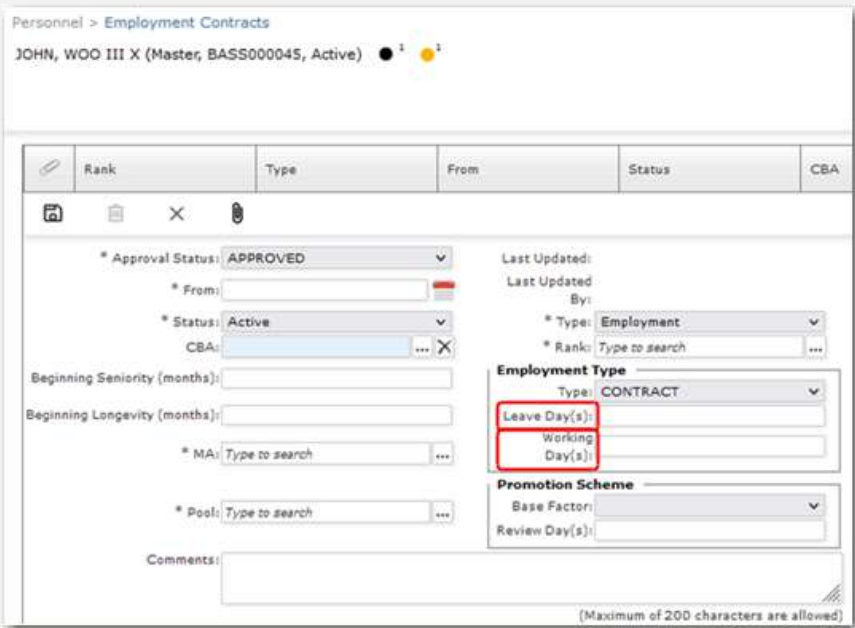
4. Personnel

- ❑ [81091] Resolved an issue where the System failed to select the correct Vacation ratio for a crew activity when more than one manning scheme was selected as the default scheme. When more than one default manning schemes were detected, the system incorrectly took the Ratio Work value in **Global Settings** as the Working Day instead of applying the value that was set in the last updated manning scheme.



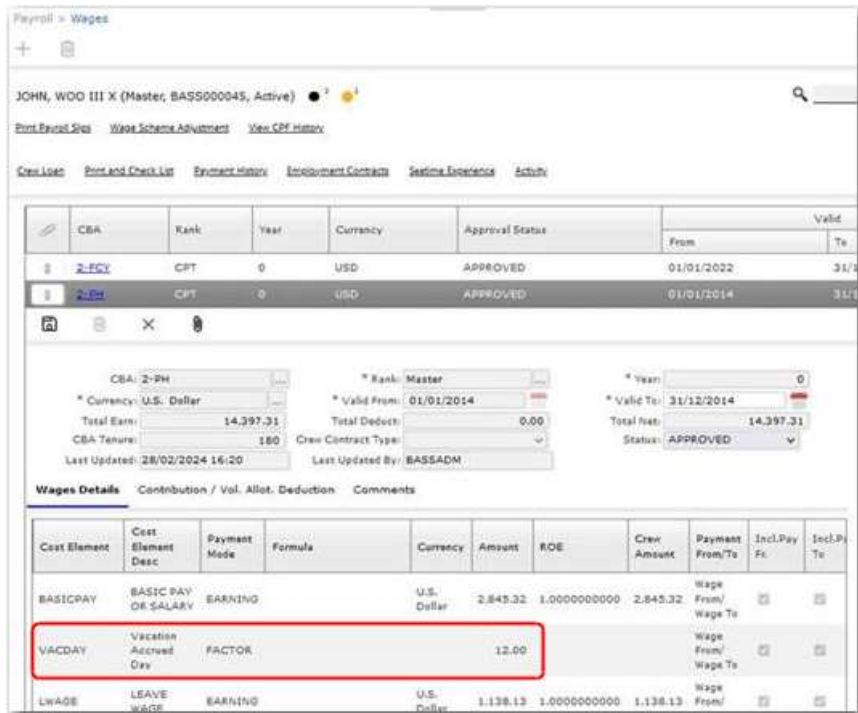
There are four different setting options that users can perform, any one of which will be applied in the System to get the Ratio.

Note: These setting options are based on priority level (1 being the highest priority and 4 being the lowest), meaning that if users perform two or more of these settings, the system will take the highest priority to get the Ratio.

Priority Level	Setting
1	<p>Set the number of Leave Day(s) and Working Day(s) on the Employment Contracts screen.</p> 

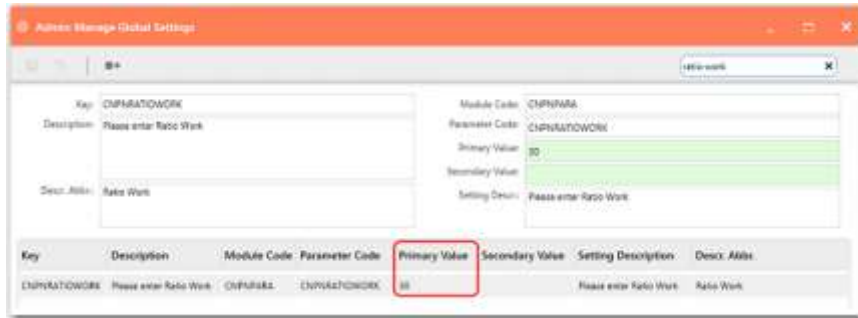
Set the **VACDAY** cost element details under the **Wages** screen – **Wages Details** tab.

2



Cost Element	Cost Element Desc	Payment Mode	Formula	Currency	Amount	ROE	Crew Amount	Payment From/To	Incl. Pay Fr.	Incl. Pay To
BASICPAY	BASIC PAY OR SALARY	EARNING		U.S. Dollar	2,845.32	1.0000000000	2,845.32	Wage From/ Wage To	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
VACDAY	Vacation Accrued Drv	FACTOR			12.00			Wage From/ Wage To	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
LWAGE	LEAVE WAGE	EARNING		U.S. Dollar	1,138.13	1.0000000000	1,138.13	Wage From/	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>

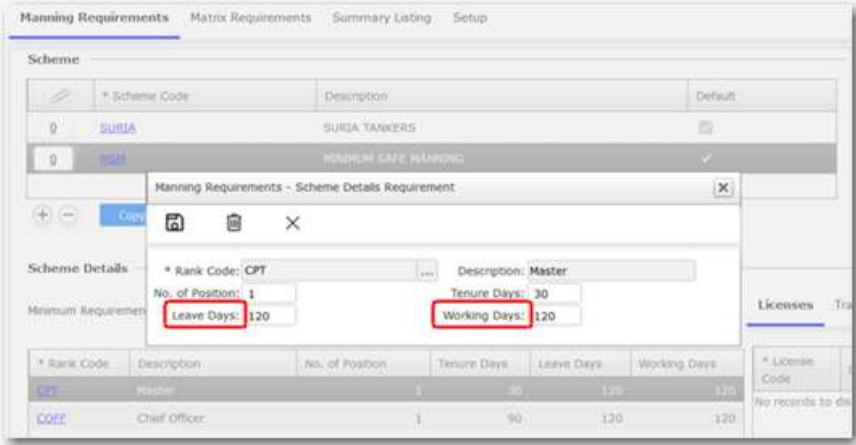
The System will take the VACDAY Amount as the Leave Day and take the Ratio Work value in **Global Settings** as the Working Day.



Key	Description	Module Code	Parameter Code	Primary Value	Secondary Value	Setting Description	Desc. Abbr.
ENP/RATIOWORK	Ratio Work	ENP/RATE	ENP/RATIOWORK	30		Ratio Work	Ratio Work

3

Set the number of Leave Days and Working Days on the **Manning Requirements** screen for the selected manning scheme.

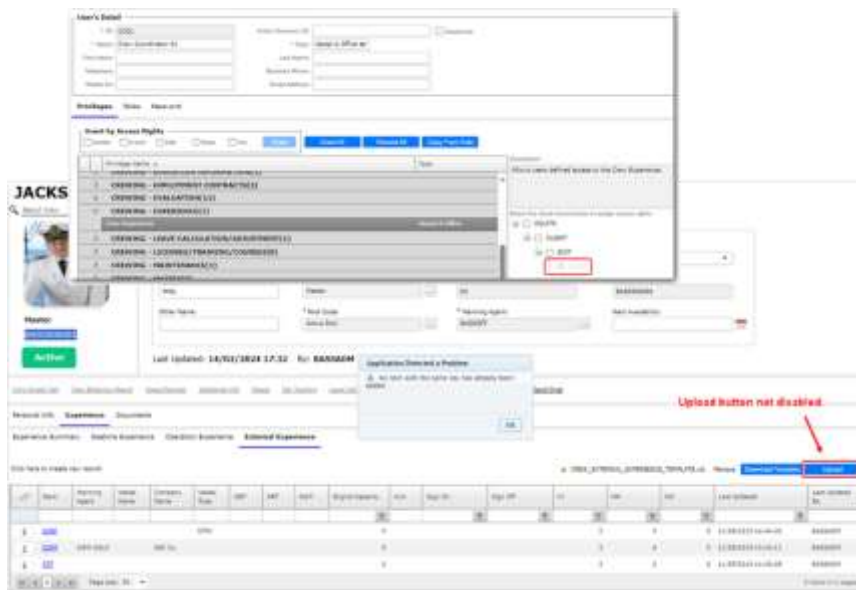


Note: Make sure the Leave Days and Working Days have the same value for all the manning schemes that are set as the default scheme.

4 Set the Ratio in the System's config table at the backend.

SEQ_KEY	MODULE_CODE	PARAMETER_CODE	PRIMARY_VALUE
CNPNRATIOEARN	CNPNPARA	CNPNRATIOEARN	10
CNPNRATIOWORK	CNPNPARA	CNPNRATIOWORK	30

- ❑ [80874] Resolved an issue where the **Upload** button under the **Experience** tab – **External Experience** sub tab on the crew profile screen was not disabled for users that were granted only READ access. This issue resulted in an error when users attempted to upload a file due to the button not being disabled.



5. Payroll

- ❑ [80121] Resolved an issue where the CPF calculation was incorrect when a crew member's basic pay amount is 0.

Note: CPF is only applicable to Singaporean crew members.

- ❑ [80600] Fixed an error that appeared on the **Crew Payroll** screen when searching for records with Activity CBA setup.



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