

HR Manager 2.11 SP3 Hotfix 6-000 Patch Release Notes

Product Release Information

Product:	BASSnet™ HR Manager 2.11 SP3
Release Number:	HR2.11 SP3 HF6-000
Release Date:	13 December 2024
Customer Support:	For more information or support, please visit our website http://www.bassnet.no/

This release addresses the following issues:

This release note describes the new enhancements and system corrections (as reported by Customers), if any, made in BASSnet HR Manager 2.11 SP3 carried out in the Hotfix 6-000 patch released on 13th December 2024.

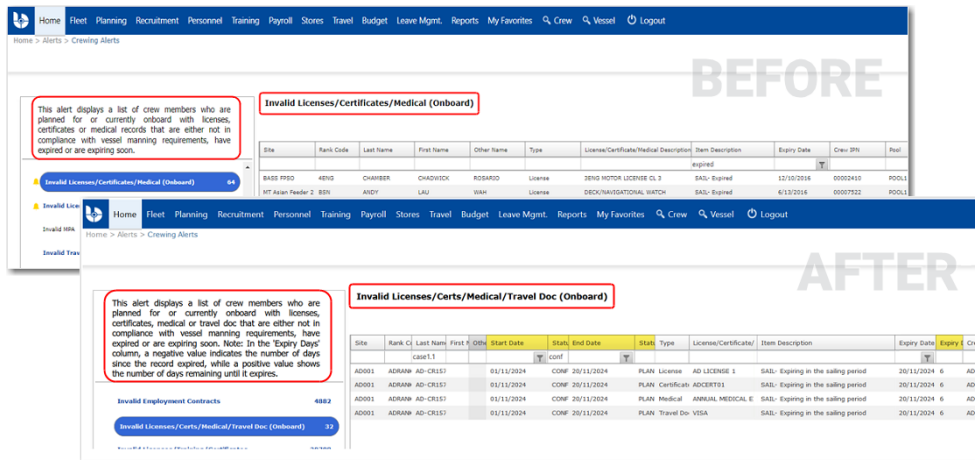
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Enhancements (CRs)

1. Home & Administration

- ❑ [CR 15778] The following updates have been made to the **Invalid Licenses/Certificates/Medical (Onboard)** alert to enhance its usability and accuracy:
 - The alert now includes Travel Documents and has been renamed to: '**Invalid Licenses/Certs/Medical/Travel Doc (Onboard)**'
 - Updated the alert description to provide a clearer explanation of its function
 - Added five new columns: **Start Date**, **Status**, **End Date**, **Status**, and **Expiry Days**
 - Updated the alert to check document validity based on today's date against the expiry date and between the activity Start and End dates, and the **Item Description** column will now show one of the following four descriptions:
 - **SAIL - Expired**
 - **SAIL - Not Held**
 - **SAIL - Expiring in the sailing period**
 - **SAIL - Expiring before the sailing period**



BEFORE

This alert displays a list of crew members who are planned for or currently onboard with licenses, certificates or medical records that are either not in compliance with vessel manning requirements, have expired or are expiring soon.

Site	Rank Code	Last Name	First Name	Other Name	Type	License/Certificate/Medical Description	Item Description	Expiry Date	Crew ID#	Prof.
8455 PFD	4810	CHAMBER	CHADWICK	ROBARD	License	3RD MOTOR LICENSE CL 3	SAD-Expired	12/10/2014	00002410	RODL
MT Asian Feeder 2	8811	ADDY	LAU	WAH	License	DECK/NAUTICAL WATCH	SAD-Expired	6/13/2014	00007332	RODL

AFTER

This alert displays a list of crew members who are planned for or currently onboard with licenses, certificates, medical or travel doc that are either not in compliance with vessel manning requirements, have expired or are expiring soon. Note: In the 'Expiry Days' column, a negative value indicates the number of days since the record expired, while a positive value shows the number of days remaining until it expires.

Site	Rank C	Last Name	First	DOB	Start Date	Status	End Date	Status	Type	License/Certificate	Item Description	Expiry Date	Expiry	Crew
Case 13														
A0001	ADRANK	AD-CR157			01/11/2024	CONF	20/11/2024		PLAN License	AD LICENSE 3	SAD - Expiring in the sailing period	20/11/2024	6	AD00
A0001	ADRANK	AD-CR157			01/11/2024	CONF	20/11/2024		PLAN Certificate	ADCERT71	SAD - Expiring in the sailing period	20/11/2024	6	AD00
A0001	ADRANK	AD-CR157			01/11/2024	CONF	20/11/2024		PLAN Medical	ANNUAL MEDICAL E	SAD - Expiring in the sailing period	20/11/2024	6	AD00
A0001	ADRANK	AD-CR157			01/11/2024	CONF	20/11/2024		PLAN Travel Doc	VISA	SAD - Expiring in the sailing period	20/11/2024	6	AD00

- ❑ [CR 15536] The **Injury Details** section under the **Medical Incident – Injury / Illness** sub tab has now been renamed to **Injury / Illness Details** so that incidences of illnesses can be combined under the same section as injuries.

Medical Examination **Medical Incident** Drug & Alcohol Test P&I

Activity Corp Scratch Pad Experience Licenses/Training/Certificates Profiles Notes/Remarks Wages

* Medical Type	* Date	Illness - Comments	Vessel	Port	Leave From	Leave To	Leave Days	Injury - Comments
* Status: PENDING Last Updated: Last Updated By:								
Injury / Illness Details Treatment Prognosis								
* Types: Type to search Case No.: <input type="checkbox"/> P&I Case <input type="checkbox"/> ISOS								
* Date: 11/19/2024 During Activity: Type to search Vessel: Type to search								
Place of Incident: <input checked="" type="radio"/> Port <input type="radio"/> At Sea <input type="radio"/> Ashore								
Injury / Illness Details								
Report No.: <input type="text"/>			Date: <input type="text"/>			Event Code: <input type="text"/>		
Injury Type: <input type="text"/>			Injured Part: <input type="text"/>			Degree of Injury: <input type="text"/>		
Diagnosis: <input type="text"/>			Comments: <input type="text"/>					
<small>(Maximum of 1000 characters are allowed)</small>			<small>(Maximum of 2000 characters are allowed)</small>					

2. Personnel

- ❑ [CR 15758] The **Crew Maintenance** screen now includes a 'batch' creation feature so that admin users can select multiple crew members (first-time users) simultaneously to create their user IDs.

To support this enhancement, the following changes have been made in the **Crew Maintenance – Simple Search** window:

- Added a **Without User ID** check box that when selected will display the list of crew members that do not currently have user IDs.
- Added multi-selection of more than one crew member for batch creation of user IDs (press and hold CTRL key while selecting multiple crew records).
- Clicking the '**OK**' button will add only the selected crew to the Crew Maintenance list, whereas the '**All**' button will add all crew from the current page to the list.

Home Fleet Planning Recruitment Personnel Training Payroll Stores Travel Budget Leave Mgmt. Reports My Favorites Crew Vessel Logout Help

Home > Administration > Crew Maintenance

Simple Search

Personnel List
My List: [Working List]
Global List: []

Search: Name Gender Nationality Active
Pool Rank Manning Agent Without User ID Search Clear

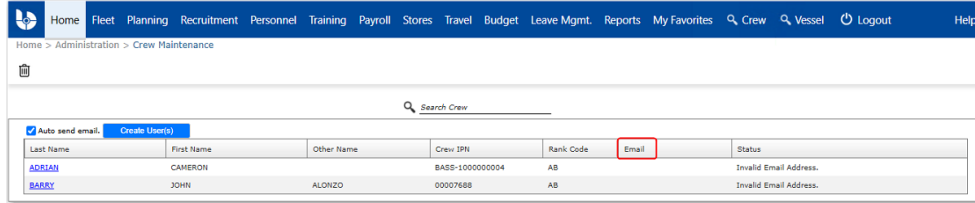
Search Result

Last Name	First Name	Other Name	Crew ID#	Rank	Manning Agent	Pool	Personal ID	Employment Type	Employment From	Employment To
ALDRICH	DAVIES	PALOMO	00002832	PHAN	BASSOFF	NH		CONTRACT	1/1/2015	
DIXLAN	GLOVER	PREMAHADRUR	00060064	ZENG	BASSOFF	NH		CONTRACT	1/1/2015	
ESCO	WELCH		00046176	SENG	BASSOFF	NH		CONTRACT	1/1/2015	
WARREN	LAMBERT	LAURENTE	00070027	SENG	BASSOFF	NH		CONTRACT	1/1/2015	
ALISON	HARRIS		R00647	SENG	BASSOFF	NH	164950875719	CONTRACT	1/1/2015	
SONIA	PIPER		R00950	SENG	BASSOFF	NH	674791986858	CONTRACT	1/1/2015	
MADELEINE	BOWER	PELAEZ	00002089	SENG	BASSOFF	NH		CONTRACT	1/1/2015	
BOBIS	MACKENZIE	ASAHAN	0000243	AB	BASSOFF	NH		CONTRACT	1/1/2015	

Page: 1 of 13 Go Page size: 50 Change Item 1 to 50 of 631

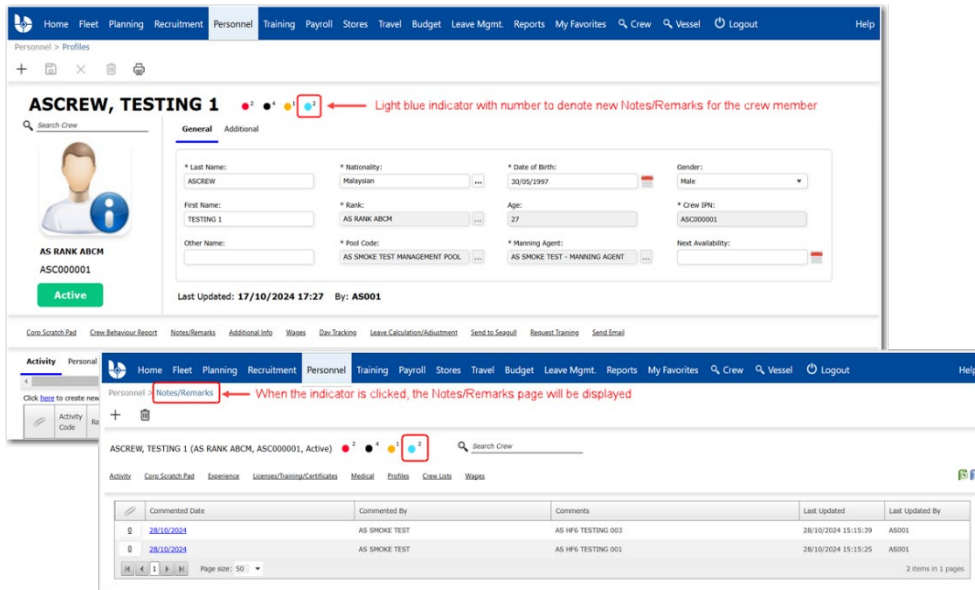
OK All

- ❑ [CR 15018] The **Crew Maintenance** screen now includes the **Email** column so that admin users can see if a crew member's email address has not been added before creating and sending the user ID via email.



Last Name	First Name	Other Name	Crew IPI	Rank Code	Email	Status
ADSIAN	CAMERON		BASE-1000000004	AB	Invalid Email Address.	
BARRY	JOHN	ALONZO	00007688	AB	Invalid Email Address.	

- ❑ [CR 15702] Crew profiles will now display an indicator in light blue when notes and remarks are added for crew members. Clicking the indicator will direct users to the **Notes/Remarks** screen to view the notes and remarks list.



ASCREW, TESTING 1

Light blue indicator with number to denote new Notes/Remarks for the crew member

AS RANK ABCH
ASC000001
Active

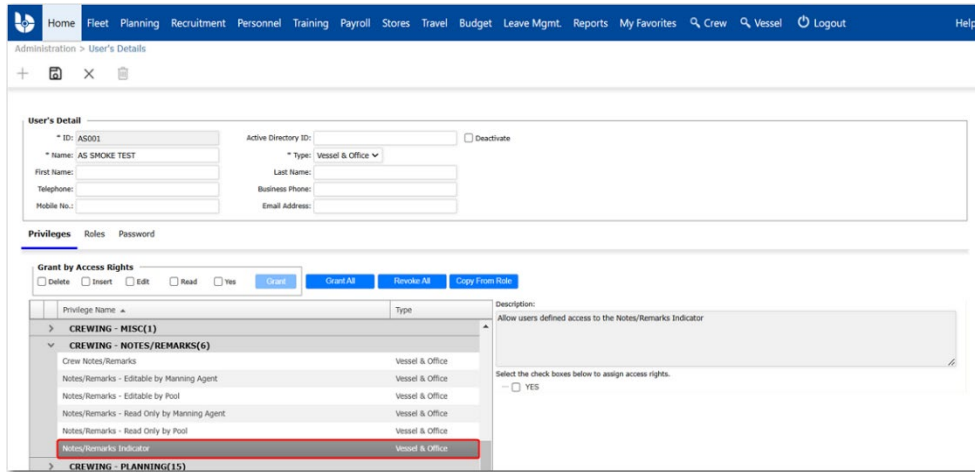
Last Updated: 17/10/2024 17:27 By: AS001

Notes/Remarks

When the indicator is clicked, the Notes/Remarks page will be displayed

Commented Date	Commented By	Comments	Last Updated	Last Updated By
28/10/2024	AS SMOKE TEST	AS HFE TESTING 003	28/10/2024 15:15:39	AS001
28/10/2024	AS SMOKE TEST	AS HFE TESTING 001	28/10/2024 15:15:35	AS001

To support this new indicator, a new access right named **Notes/Remarks Indicator** has also been added, and the Notes/Remarks indicator will be visible to Roles and Users granted this access right.



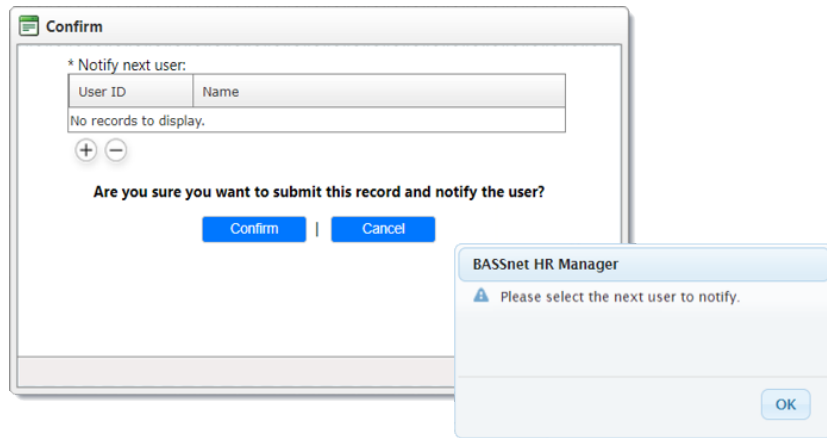
- ❑ [CR 15620] The **Training Record Book** has been enhanced with two additional notification steps to ensure a smoother flow of sequence and improved accountability.

- **1st Notification Step:** The Trainee must notify the Superior Officer after completing and submitting an assessment.

Upon completion of this step, the status of the training topic will change from **CREW/SUPERVISOR COMMENT** to **CREW SUBMITTED**.

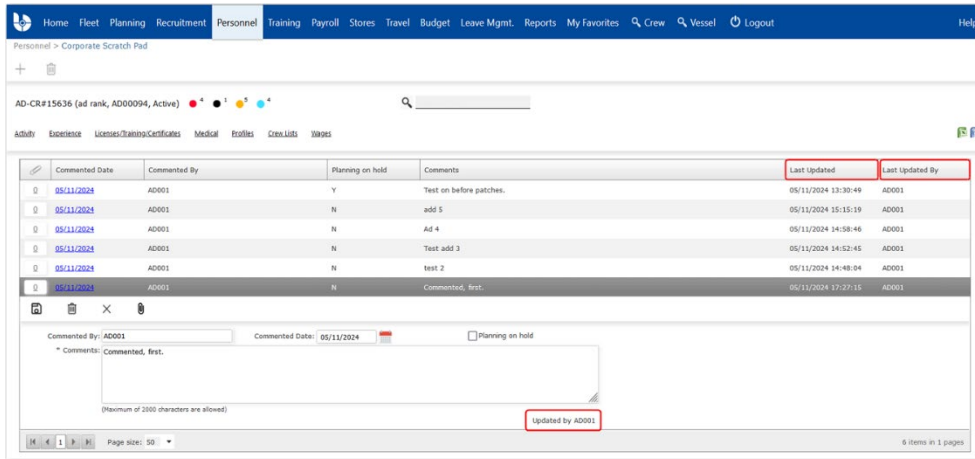
- **2nd Notification Step:** The Superior Officer must notify the Assessor after scoring and remarking on the assessment.

Upon completion of this step, the status of the training topic will change from **CREW SUBMITTED** to **SUPERIOR SUBMITTED**.



- ❑ [CR 15636] The **Corporate Scratch Pad** has been enhanced with the **Last Updated** and **Last Updated By** columns to show the name and date when a record was last modified. Whenever a user creates or edits a record, the system will also display '**Updated by**' followed by the user's name.

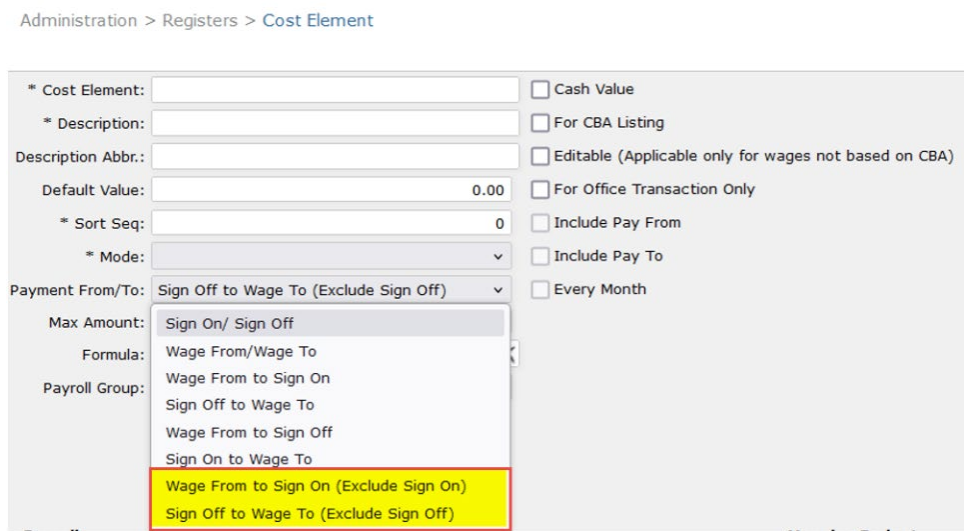
This ensures easier tracking of changes by different users who have access to the Corporate Scratch Pad.



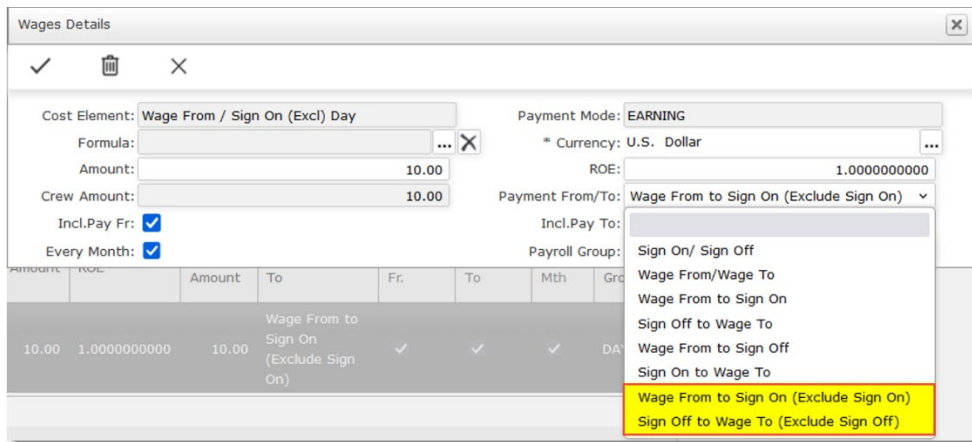
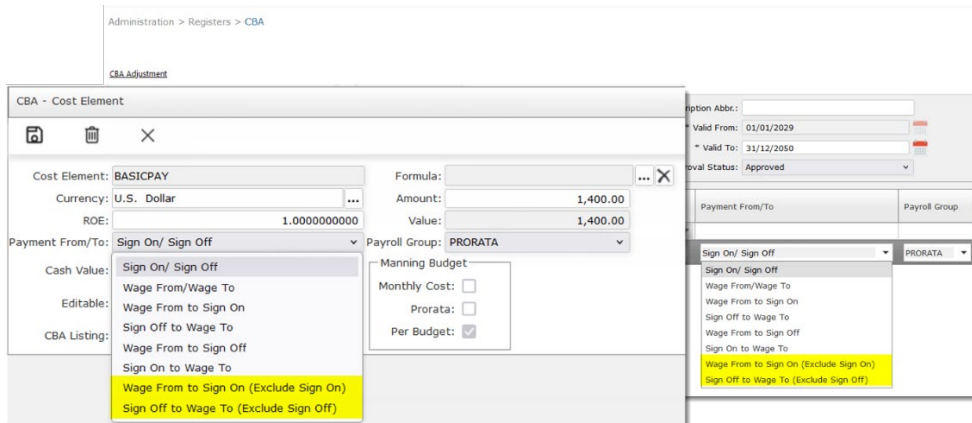
3. Payroll

- ❑ [CR 15792] Two new **Payment From/To** options have been added to the **Cost Element** register: **Wage From to Sign On (Exclude Sign On)** and **Sign Off to Wage To (Exclude Sign Off)**. The options will calculate the payment period excluding the sign on/sign off date.

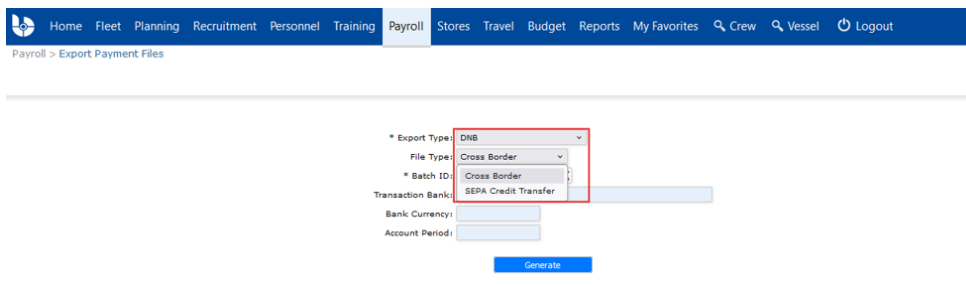
*(For example, if the Wage From is 4th Aug and Sign On is 7th Aug, the payment days for the **Wage From to Sign On (Exclude Sign On)** option is $7 - 4 = 3$ days. This differs from other options where normally the system includes both the start and end dates, i.e. $7 - 4 + 1$.)*



Similarly, the two options can also be selected from the **CBA** register and the **Wages Details** screens:



- ❑ [CR 15770] Improved system performance on the **Crew Payroll, Update Payroll Data** and **Batch Entry Payroll** screens.
- ❑ [CR 15515] A new **DNB** export type is now available on the **Export Payment Files** screen. This option allows users to generate either the **Cross Border** or **SEPA Credit Transfer** payment files that can integrate with DNB Bank ASA.



4. Reports

- ❑ [CR 15597] The **Contract of Employment (COE)** template in Template Manager has been enhanced with a new DOCVARIABLE field named **Allotment Details**.

Allotment Details:

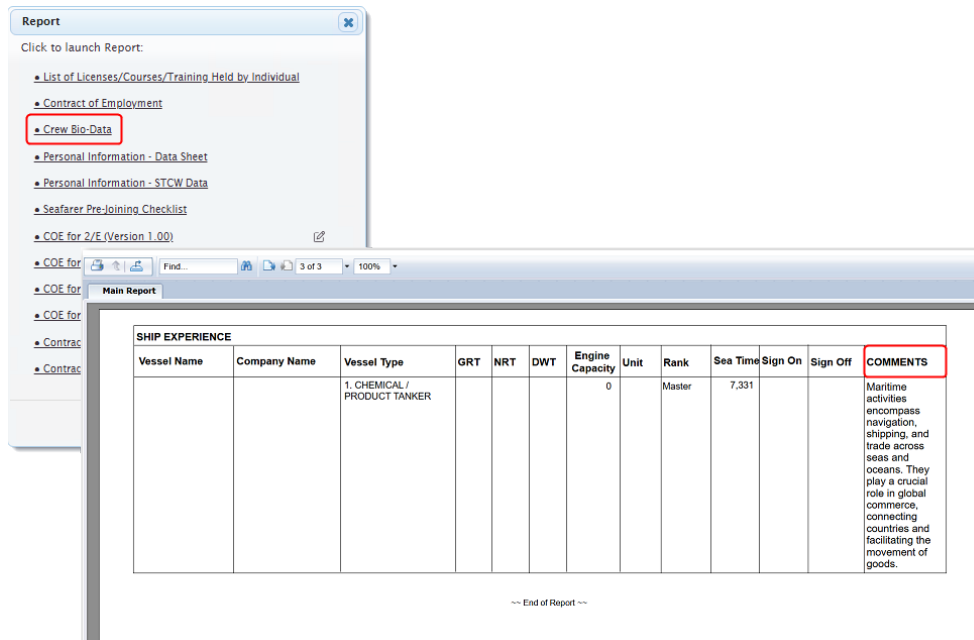
```
{DOCVARIABLE "COEAD"<<CREW_ITEM_ID>>}
```

Additionally, when adding **Cost Element**, the required 'Merge Field' has been updated to **ACTIVITY_ID** instead of **CBA_ID**.

Cost Element:

```
{DOCVARIABLE "COECE"<<ACTIVITY_ID>>}
```

- ❑ [CR 15609] The **Crew Biodata** report has been updated to display the crew member's external experience in the new **Comments** field, taken from the **External Experience** tab in their crew profile.



The screenshot shows a software interface with a 'Report' menu on the left and a 'Main Report' window. The 'Main Report' window displays a table titled 'SHIP EXPERIENCE'. The table has columns for Vessel Name, Company Name, Vessel Type, GRT, NRT, DWT, Engine Capacity, Unit, Rank, Sea Time, Sign On, Sign Off, and a new 'COMMENTS' column. The 'COMMENTS' column contains text describing maritime activities.

Vessel Name	Company Name	Vessel Type	GRT	NRT	DWT	Engine Capacity	Unit	Rank	Sea Time	Sign On	Sign Off	COMMENTS
		1. CHEMICAL / PRODUCT TANKER				0		Master	7,331			Maritime activities encompass navigation, shipping, and trade across seas and oceans. They play a crucial role in global commerce, connecting countries and facilitating the movement of goods.

--- End of Report ---

Fixes

1. Home & Administration

- ❑ [83397] Resolved an issue in the **Invalid Licenses/Certificates/Medical (Onboard)** alert where documents that had not expired were incorrectly displayed as expired.

After this fix, the alert will check document validity based on today's date against the expiry date and between the activity Start and End dates, and the **Item Description** column will show one of the following four descriptions:

- **SAIL - Expired**
- **SAIL - Not Held**
- **SAIL - Expiring in the sailing period**
- **SAIL - Expiring before the sailing period**

(Refer to [CR 15778](#) for more updates to this alert.)

This alert displays a list of crew members who are planned for or currently onboard with licenses, certificates, medical or travel doc that are either not in compliance with vessel manning requirements, have expired or are expiring soon. Note: In the 'Expiry Days' column, a negative value indicates the number of days since the record expired, while a positive value shows the number of days remaining until it expires.

Budget Limit Reached: 0

Crew Activity Data Revision: 9

Invalid Licenses/Certs/Medical/Travel Doc (Onboard)

Site	Rank C	Last Name	First Name	Other	Start Date	Status	End Date	Stat	Type	License/Certificate#	Item Description	Expiry Date	Expiry
MT Asian	CPT				11/11/2024	COMP	11/22/2024		PLAN License	NAT COC - CLASS 1	SAIL - Expiring in the sailing period	11/20/2024	1
MT Asian	CPT				11/23/2024	PLAN	11/30/2024		PLAN License	NAT COC - CLASS 1	SAIL - Expiring before the sailing period	11/20/2024	1

- ❑ [83585] Resolved an issue where the **Invalid Licenses/Certificates/Medical (Onboard)** alert incorrectly displayed the Certificate records for crew that are not part of the nationality set under the **Manning Requirements – Certificates** tab.

Manning Requirements

Scheme: 0001 - Minimum Safe Manning

Scheme Details

* Rank Code	Description	No. of Position	Tenure Days	Leave Days	Working Days
00	CHIEF OFFICER	1	180	1	1
20	2ND OFFICER	1	270	1	2
30	3RD OFFICER	1	180	1	1
40	4TH ENGINEER	1	180	1	1
50	5TH ENGINEER	1	180	1	1
60	6TH ENGINEER	1	180	1	1
70	7TH ENGINEER	1	180	1	1
80	8TH ENGINEER	1	180	1	1
90	9TH ENGINEER	1	180	1	1
100	10TH ENGINEER	1	180	1	1
110	11TH ENGINEER	1	180	1	1
120	12TH ENGINEER	1	180	1	1
130	13TH ENGINEER	1	180	1	1
140	14TH ENGINEER	1	180	1	1
150	15TH ENGINEER	1	180	1	1
160	16TH ENGINEER	1	180	1	1
170	17TH ENGINEER	1	180	1	1
180	18TH ENGINEER	1	180	1	1
190	19TH ENGINEER	1	180	1	1
200	20TH ENGINEER	1	180	1	1
210	21TH ENGINEER	1	180	1	1
220	22TH ENGINEER	1	180	1	1
230	23TH ENGINEER	1	180	1	1
240	24TH ENGINEER	1	180	1	1
250	25TH ENGINEER	1	180	1	1
260	26TH ENGINEER	1	180	1	1
270	27TH ENGINEER	1	180	1	1
280	28TH ENGINEER	1	180	1	1
290	29TH ENGINEER	1	180	1	1
300	30TH ENGINEER	1	180	1	1
310	31TH ENGINEER	1	180	1	1
320	32TH ENGINEER	1	180	1	1
330	33TH ENGINEER	1	180	1	1
340	34TH ENGINEER	1	180	1	1
350	35TH ENGINEER	1	180	1	1
360	36TH ENGINEER	1	180	1	1
370	37TH ENGINEER	1	180	1	1
380	38TH ENGINEER	1	180	1	1
390	39TH ENGINEER	1	180	1	1
400	40TH ENGINEER	1	180	1	1
410	41TH ENGINEER	1	180	1	1
420	42TH ENGINEER	1	180	1	1
430	43TH ENGINEER	1	180	1	1
440	44TH ENGINEER	1	180	1	1
450	45TH ENGINEER	1	180	1	1
460	46TH ENGINEER	1	180	1	1
470	47TH ENGINEER	1	180	1	1
480	48TH ENGINEER	1	180	1	1
490	49TH ENGINEER	1	180	1	1
500	50TH ENGINEER	1	180	1	1
510	51TH ENGINEER	1	180	1	1
520	52TH ENGINEER	1	180	1	1
530	53TH ENGINEER	1	180	1	1
540	54TH ENGINEER	1	180	1	1
550	55TH ENGINEER	1	180	1	1
560	56TH ENGINEER	1	180	1	1
570	57TH ENGINEER	1	180	1	1
580	58TH ENGINEER	1	180	1	1
590	59TH ENGINEER	1	180	1	1
600	60TH ENGINEER	1	180	1	1
610	61TH ENGINEER	1	180	1	1
620	62TH ENGINEER	1	180	1	1
630	63TH ENGINEER	1	180	1	1
640	64TH ENGINEER	1	180	1	1
650	65TH ENGINEER	1	180	1	1
660	66TH ENGINEER	1	180	1	1
670	67TH ENGINEER	1	180	1	1
680	68TH ENGINEER	1	180	1	1
690	69TH ENGINEER	1	180	1	1
700	70TH ENGINEER	1	180	1	1
710	71TH ENGINEER	1	180	1	1
720	72TH ENGINEER	1	180	1	1
730	73TH ENGINEER	1	180	1	1
740	74TH ENGINEER	1	180	1	1
750	75TH ENGINEER	1	180	1	1
760	76TH ENGINEER	1	180	1	1
770	77TH ENGINEER	1	180	1	1
780	78TH ENGINEER	1	180	1	1
790	79TH ENGINEER	1	180	1	1
800	80TH ENGINEER	1	180	1	1
810	81TH ENGINEER	1	180	1	1
820	82TH ENGINEER	1	180	1	1
830	83TH ENGINEER	1	180	1	1
840	84TH ENGINEER	1	180	1	1
850	85TH ENGINEER	1	180	1	1
860	86TH ENGINEER	1	180	1	1
870	87TH ENGINEER	1	180	1	1
880	88TH ENGINEER	1	180	1	1
890	89TH ENGINEER	1	180	1	1
900	90TH ENGINEER	1	180	1	1
910	91TH ENGINEER	1	180	1	1
920	92TH ENGINEER	1	180	1	1
930	93TH ENGINEER	1	180	1	1
940	94TH ENGINEER	1	180	1	1
950	95TH ENGINEER	1	180	1	1
960	96TH ENGINEER	1	180	1	1
970	97TH ENGINEER	1	180	1	1
980	98TH ENGINEER	1	180	1	1
990	99TH ENGINEER	1	180	1	1
1000	100TH ENGINEER	1	180	1	1

Invalid Licenses/Certificates/Medical (Onboard)

Certificate Code: 0001 - Pre-Dept Orientation Seminar - Filipino

Manning Requirement Type: Mandatory

Certificate Group: FILPHRO

No. of Position: 90 DAY

Invalid Licenses/Certificates/Medical (Onboard)

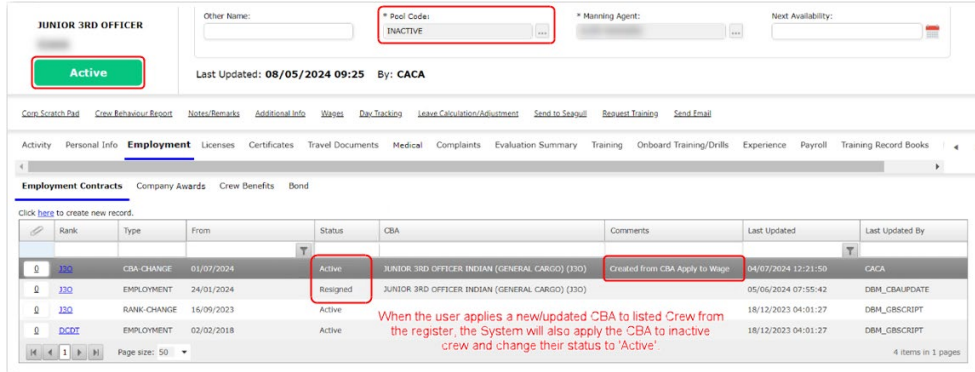
Certificate incorrectly displayed for non-Filipino crew in the alert.

Site	Rank Code	Last Name	First Name	Other Name	Type	License/Certificate/ Medical Description	Item Description
MT Asian	CPT	NONJAMID			Certificate	Pre-Dept Orientation Seminar - Filipino	SAIL - Not Held
MT Asian	CPT	SHANE			Certificate	Pre-Dept Orientation Seminar - Filipino	SAIL - Not Held
MT Asian	CPT	NHER			Certificate	Pre-Dept Orientation Seminar - Filipino	SAIL - Not Held
MT Asian	CPT	SOUNK			Certificate	Pre-Dept Orientation Seminar - Filipino	SAIL - Not Held
MT Asian	CPT	DHARANBER			Certificate	Pre-Dept Orientation Seminar - Filipino	SAIL - Not Held
MT Asian	CPT	TONY			Certificate	Pre-Dept Orientation Seminar - Filipino	SAIL - Not Held
MT Asian	CPT	SHIVA			Certificate	Pre-Dept Orientation Seminar - Filipino	SAIL - Not Held
MT Asian	CPT	ARUN			Certificate	Pre-Dept Orientation Seminar - Filipino	SAIL - Not Held
MT Asian	CPT	GURJINDER			Certificate	Pre-Dept Orientation Seminar - Filipino	SAIL - Not Held
MT Asian	CPT	SRITHIL			Certificate	Pre-Dept Orientation Seminar - Filipino	SAIL - Not Held
MT Asian	CPT	ABHISAJ			Certificate	Pre-Dept Orientation Seminar - Filipino	SAIL - Not Held
MT Asian	CPT	NEKIT			Certificate	Pre-Dept Orientation Seminar - Filipino	SAIL - Not Held
MT Asian	CPT	VENKALKUNAR			Certificate	Pre-Dept Orientation Seminar - Filipino	SAIL - Not Held
MT Asian	CPT	ABHISHEK			Certificate	Pre-Dept Orientation Seminar - Filipino	SAIL - Not Held
MT Asian	CPT	SAHIL			Certificate	Pre-Dept Orientation Seminar - Filipino	SAIL - Not Held
MT Asian	CPT	SIDDHARTH			Certificate	Pre-Dept Orientation Seminar - Filipino	SAIL - Not Held
MT Asian	CPT	SALVIN			Certificate	Pre-Dept Orientation Seminar - Filipino	SAIL - Not Held
MT Asian	CPT	JOGA			Certificate	Pre-Dept Orientation Seminar - Filipino	SAIL - Not Held
MT Asian	CPT	HADEEPAK			Certificate	Pre-Dept Orientation Seminar - Filipino	SAIL - Not Held

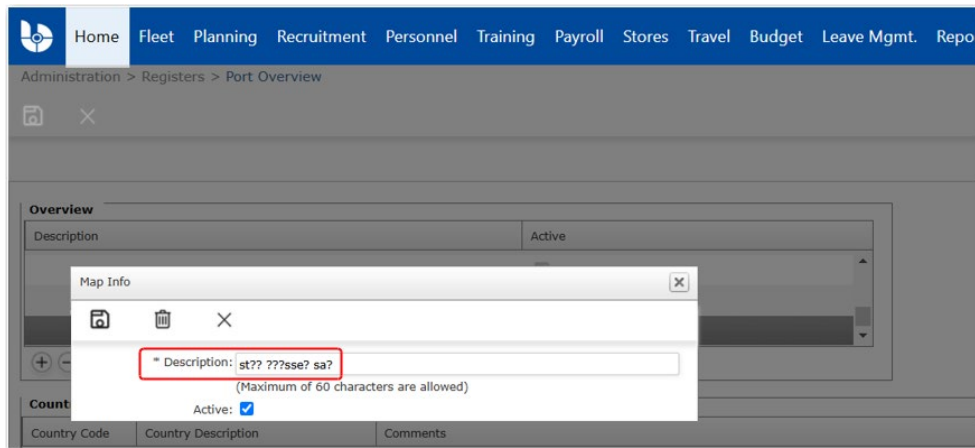
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9

- ❑ [82835] Resolved an issue where the system incorrectly updated 'Inactive' crew back to 'Active' after the user applied a newly created or updated collective bargaining agreement (CBA) to active crew members in the system.



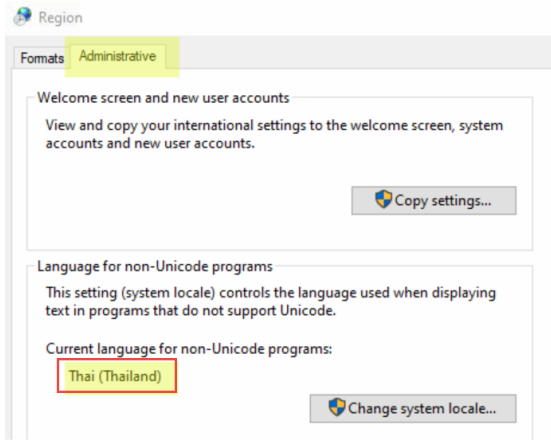
- ❑ [83490] Resolved an issue where Vessel users had unrestricted access to **Invalid Travel Documents** and **Invalid Employment Contracts** alerts for the entire fleet, which enabled them to access personal crew information.
- ❑ [83739] Resolved an issue where Greek letters entered in the **Port Overview** register – **Description** field displayed as ??? when saved.



Note: Office and Vessel sites must be updated to HR Manager 2.11 SP3 HF6 for Unicode support. Without the update, data in Unicode form will not be readable.

2. Fleet

- ❑ [83596] Fixed an error that appeared when sending a replication file from office to vessel. This issue occurred when the system locale was set to a language other than English.



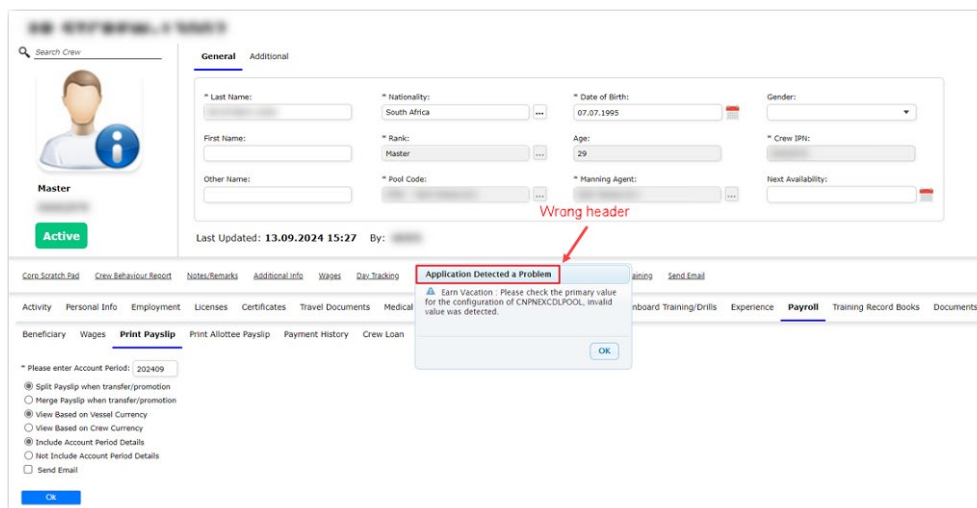
3. Planning

- ❑ [83280] Resolved an issue where the user was unable to use Group Sign On/Off if the crew activity falls within an accounting period that is set to the 'Ship Locked' status.

4. Personnel

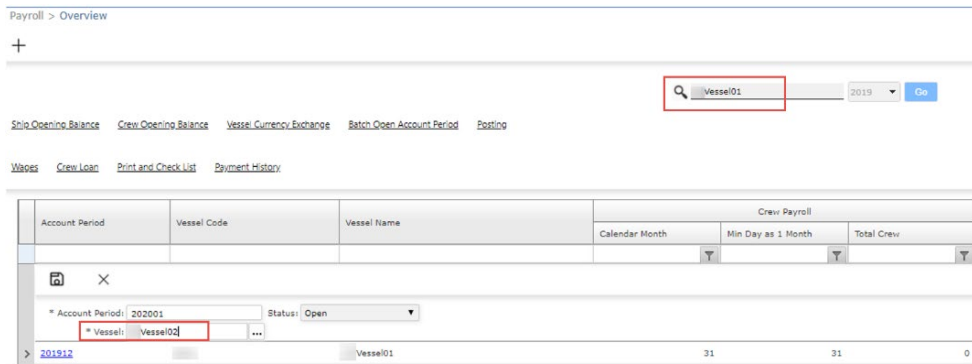
- ❑ [83101] Resolved an issue on the **Profiles** page where the wrong message box title was displayed when attempting to print crew payslips.

Instead of showing '**BASSnet HR Manager**' as the title, the message box incorrectly displayed '**Application Detected a Problem**' when the "invalid value was detected" error message was returned.

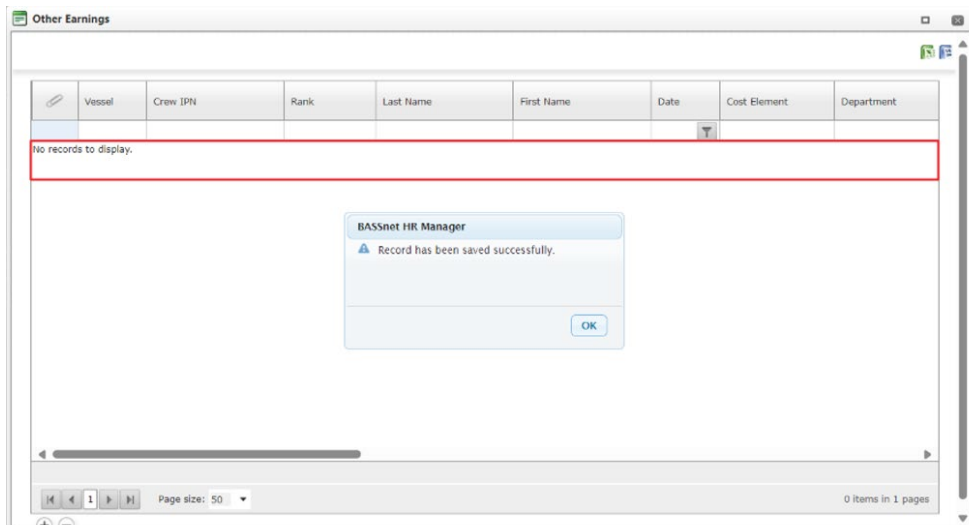


5. Payroll

- ❑ [63721] Resolved an issue on the **Payroll Overview** screen where previously, after selecting a vessel (A) to search for records, then adding a new record with a different vessel (B) and cancelling the record, clicking **Go** again after that incorrectly displayed vessel B's record instead.



- ❑ [83298] Resolved an issue on the **Generate Allotment** screen where no message was prompted after selecting a record that is using a currency that has no foreign exchange currency rate set up in the register.
- ❑ [83320] Resolved an issue when adding Other Earnings on the Crew Payroll screen where the system displayed the successfully saved message but the record was not saved/added.

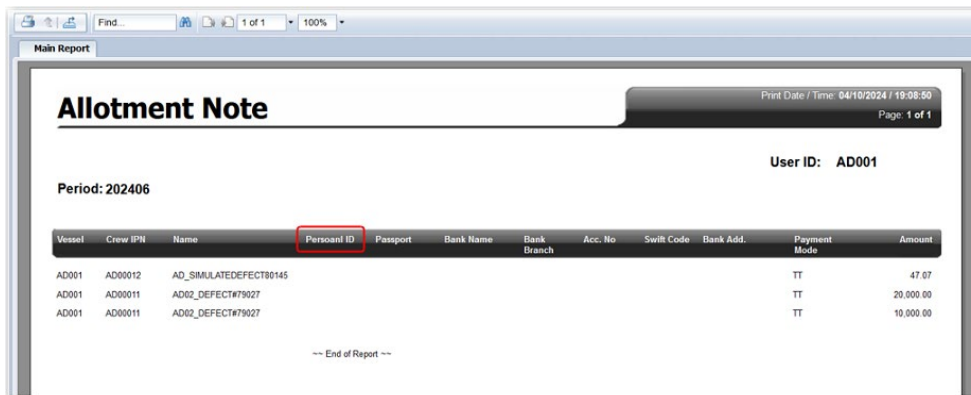


- ❑ [83206] Resolved an issue where the incorrect payment days were displayed in the generated payslip.

- ❑ [83893] Resolved an issue where the system would check for negative balances when inserting an Owner, Charterer or Other record. Since those records do not contain any crew information, the system will now skip the negative balance check.
- ❑ [83777] Resolved an issue where the system did not deduct the allotment amount after generating the allotment, incorrectly reverting the total net pay to the full amount.

6. Reports

- ❑ [83839] Resolved an issue where rejected cash advance were incorrectly included in the **Ship's Account** report, resulting in the wrong final balance.
- ❑ [83315] Fixed the spelling error in the **Payroll – Allotment Note** report.



Vessel	Crew IPN	Name	Person ID	Passport	Bank Name	Bank Branch	Acc. No	Swift Code	Bank Add.	Payment Mode	Amount
AD001	AD00012	AD_SIMULATEDDEFECT#0145								TT	47.07
AD001	AD00011	AD02_DEFECT#79027								TT	20,000.00
AD001	AD00011	AD02_DEFECT#79027								TT	10,000.00

--- End of Report ---

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